

Madison Township Board of Trustees
January 17, 2024

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

Mrs. Schenck administered the oath of office to Trustee Tim Coldiron.

ROLL CALL: Mr. McGuire-Present, Mr. Willoughby-Present, Mr. Coldiron- Present, Mrs. Schenck- Present, Dave Runnells- Present.

Public Comments

ITEM 2024 - 004 - APPROVE THE MINUTES

Mr. Willoughby moved, Mr. McGuire seconded to approve the minutes of December 20, 2023 and January 5, 2024 as presented. Vote: Ayes: Mr. Coldiron, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2023 - 005 - APPROVE THE BILLS

Mr. Willoughby moved, Mr. Coldiron seconded to approve the bills for this period as presented. Vote: Ayes: Mr. Coldiron, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

Fiscal Officer Report

Mrs. Schenck presented the end of the month financial reports and reviewed the 2024 Certificate of Estimated Resources and 2024 permanent appropriations.

ITEM 2023 - 006 - APPROVE FISCAL OFFICERS REPORT

Mr. Willoughby moved, Mr. Coldiron seconded to approve the Fiscal Officer's report as presented. Vote: Ayes: Mr. Coldiron, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

Fire/EMS Department

Chief Hall presented the December fire and EMS stats and the 2023 run totals.

Road Department

Road Superintendent Johnny Cassidy provided a brief report of the road and cemetery department activities.

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Old Business

Mr. Willoughby stated that the FEMA grant application for the park had been submitted. He is waiting on an estimate of the construction costs.

New Business

ITEM 2024 - 007 - ADJOURN THE BOARD SINE AND DIE

Mr. Willoughby moved, Mr. Coldiron seconded to adjourn the Board sine and die and appoint the Fiscal Officer as Chairman. Vote: Ayes: Mr. Coldiron, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2024 - 008 - NOMINATE BOARD PRESIDENT

Mr. McGuire moved, Mr. Coldiron seconded to nominate Mr. Willoughby to serve as the President of the Board of Trustees. Ayes: Mr. Coldiron, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2024 - 009 - NOMINATE BOARD VICE PRESIDENT

Mr. Coldiron moved, Mr. Willoughby seconded to nominate Mr. McGuire to serve as the Vice President of the Board of Trustees. Vote: Ayes: Mr. Coldiron, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

The Trustees decided to continue to keep the regular Trustee meeting dates and time for the 2024 calendar year as the third Wednesday of every month at 6:30 p.m. No vote was taken.

ITEM 2024 - 010 - APPROVE THE ROAD/SIGN CHECK

Mr. McGuire moved, Mr. Coldiron seconded to approve the road check and sign check for January to be submitted to BCEO. Vote: Ayes: Coldiron, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2024 - 011 - ESTABLISH THE 2024 PERMANENT APPROPRIATIONS

Mr. McGuire moved, Mr. Coldiron seconded to establish the 2024 Permanent Appropriations.

Account Code	Account Name	Amended Appropriation
1000-110-111-0000	Salaries - Trustees	\$45,312.00
1000-110-121-0000	Salary - Township Fiscal Officer	\$25,963.00
1000-110-190-0000	Other - Salaries	\$31,200.00

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1000-110-211-0000	Ohio Public Employees Retirement System	\$17,146.50
1000-110-213-0000	Medicare	\$1,776.00
1000-110-230-0000	Workers' Compensation	\$6,000.00
1000-110-240-0000	Unemployment Compensation	\$0.00
1000-110-311-0000	Accounting and Legal Fees	\$5,000.00
1000-110-312-0000	Auditing Services	\$5,000.00
1000-110-313-0000	Uniform Accounting Network Fees	\$3,504.00
1000-110-314-0000	Tax Collection Fees	\$2,500.00
1000-110-315-0000	Election Expenses	\$1,000.00
1000-110-330-0000	Travel and Meeting Expense	\$6,000.00
1000-110-342-0000	Postage	\$3,000.00
1000-110-360-0000	Contracted Services	\$0.00
1000-110-370-0000	Payment to Another Political Subdivision	\$8,000.00
1000-110-381-0000	Property Insurance Premiums	\$8,000.00
1000-110-389-0000	Other - Insurance and Bonding	\$60,000.00
1000-110-410-0000	Office Supplies	\$5,000.00
1000-110-599-0000	Other - Other Expenses	\$45,000.00
1000-120-322-0000	Garbage and Trash Removal	\$3,500.00
1000-120-323-0000	Repairs and Maintenance	\$25,000.00
1000-120-341-0000	Telephone	\$1,500.00
1000-120-344-0000	Printing	\$25,00.00
1000-120-351-0000	Electricity	\$3,100.00
1000-120-352-0000	Water and Sewage	\$1,200.00
1000-120-353-0000	Natural Gas	\$4,000.00
1000-120-359-0000	Other - Utilities	\$2,700.00
1000-120-360-0000	Contracted Services	\$0.00
1000-120-420-0000	Operating Supplies	\$3,200.00
1000-310-360-0000	Contracted Services	\$5,000.00
1000-610-352-0000	Water and Sewage	\$4,000.00
1000-610-599-0000	Other - Other Expenses	\$8,500.00
1000-910-910-0000	Transfers - Out	\$0.00
		\$366,101.50
2011-330-323-0000	Repairs and Maintenance	\$20,000.00
		\$20,000.00
2021-330-190-0000	Other - Salaries	\$0.00
2021-330-211-0000	Ohio Public Employees Retirement System	\$7,000.00
2021-330-212-0000	Social Security	\$2,000.00
2021-330-213-0000	Medicare	\$0.00
2021-330-220-0000	Insurance Benefits	\$125,000.00

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2021-330-360-0000	Contracted Services	\$0.00
2021-330-420-0000	Operating Supplies	\$10,000.00
2021-330-420-0002	Operating Supplies{road salt}	\$15,000.00
2021-330-420-0004	Operating Supplies{crack fill materials}	\$10,000.00
2021-330-420-0005	Operating Supplies{asphalt, gravel, pipe}	\$10,000.00
2021-330-420-0006	Operating Supplies{welding gas supplies}	\$1,000.00
2021-330-430-0000	Small Tools and Minor Equipment	\$2,000.00
2021-420-360-0000	Contracted Services	\$0.00
		\$182,000.00

2031-110-314-0000	Tax Collection Fees	\$3,500.00
2031-330-190-0000	Other - Salaries	\$200,000.00
2031-330-211-0000	Ohio Public Employees Retirement System	\$28,000.00
2031-330-212-0000	Social Security	\$0.00
2031-330-213-0000	Medicare	\$2,900.00
2031-330-230-0000	Workers' Compensation	\$3,500.00
2031-330-240-0000	Unemployment Compensation	\$3,000.00
2031-330-251-0000	Uniform, Tool and Equip. Reimbursements	\$0.00
2031-330-318-0000	Training Services	\$0.00
2031-330-360-0000	Contracted Services	\$0.00
2031-330-381-0000	Property Insurance Premiums	\$0.00
2031-330-430-0000	Small Tools and Minor Equipment	\$0.00
2031-820-820-0000	Principal Payments - Notes	\$20,251.00
	Total Appropriations	\$261,151.00

2041-410-190-0000	Other - Salaries	\$50,000.00
2041-410-211-0000	Ohio Public Employees Retirement System	\$7,000.00
2041-410-212-0000	Social Security	\$0.00
2041-410-213-0000	Medicare	\$725.00
2041-410-323-0000	Repairs and Maintenance	\$5,000.00
2041-410-420-0000	Operating Supplies	\$5,000.00
2041-410-599-0000	Other - Other Expenses	\$3,000.00
2041-410-740-0000	Machinery, Equipment and Furniture	\$0.00
	Total Appropriations	\$70,725.00

2141-330-314-0000	Tax Collection Fees	\$3,000.00
2141-330-360-0000	Contracted Services	\$183,284.17
2141-330-420-0000	Operating Supplies	\$0.00
2141-330-420-0003	Operating Supplies{fuel}	\$20,000.00
2141-330-750-0000	Motor Vehicles	\$0.00
	Total Appropriations	\$206,284.17

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2171-760-740-0000	Machinery Equipment and Furniture	\$0.00
	Total Appropriations	\$0.00
2191-110-314-0000	Tax Collection Fees	\$17,000.00
2191-220-190-0000	Other - Salaries	\$700,000.00
2191-220-211-0000	Ohio Public Employees Retirement System	\$87,000.00
2191-220-212-0000	Social Security	\$6,500.00
2191-220-213-0000	Medicare	\$11,000.00
2191-220-230-0000	Workers' Compensation	\$12,000.00
2191-220-240-0000	Unemployment Compensation	\$100.00
2191-220-251-0000	Uniform, Tool and Equip.Reimbursements	\$26,000.00
2191-220-310-0000	Professional and Technical Services	\$60,000.00
2191-220-318-0000	Training Services	\$5,000.00
2191-220-322-0000	Garbage and Trash Removal	\$4,000.00
2191-220-323-0000	Repairs and Maintenance	\$50,000.00
2191-220-330-0000	Travel and Meeting Expense	\$10,000.00
2191-220-341-0000	Telephone	\$3,000.00
2191-220-351-0000	Electricity	\$13,000.00
2191-220-352-0000	Water and Sewage	\$1,200.00
2191-220-353-0000	Natural Gas	\$5,000.00
2191-220-359-0000	Other - Utilities	\$10,000.00
2191-220-360-0000	Contracted Services	\$0.00
2191-220-381-0000	Property Insurance Premiums	\$17,000.00
2191-220-389-0000	Other - Insurance and Bonding	\$45,000.00
2191-220-410-0000	Office Supplies	\$3,000.00
2191-220-420-0000	Operating Supplies	\$15,000.00
2191-220-420-0003	Operating Supplies{fuel}	\$20,000.00
2191-220-430-0000	Small Tools and Minor Equipment	\$25,000.00
2191-220-490-0000	Other - Supplies and Materials	\$30,000.00
2191-220-599-0000	Other - Other Expenses	\$5,000.00
2191-220-740-0000	Machinery, Equipment and Furniture	\$0.00
2191-220-750-0000	Motor Vehicles	\$855,003.00
2191-740-760-0000	Machinery, Equipment and Furniture	\$0.00
2191-890-890-0000	Other - Debt Service	\$0.00
	Total Appropriations	\$2,035,803.00
2231-330-360-0000	Contracted Services	\$95,000.00
	Total Appropriations	\$95,000.00
2273-220-190-0000	Other - Salaries	\$0.00

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2273-220-211-0000	Ohio Public Employees Retirement System	\$0.00
2273-220-212-0000	Social Security	\$0.00
2273-220-213-0000	Medicare	\$0.00
2273-330-360-0000	Contracted Services	\$0.00
2273-690-310-0000	Professional and Technical Services	\$0.00
2273-760-740-0000	Machinery, Equipment and Furniture	\$0.00
2273-760-790-0000	Other - Capital Outlay	\$0.00
2273-910-910-0000	Transfers - Out	\$0.00
	Total Appropriations	\$0.00

4501-310-360-0000	Contracted Services	\$5,437.00
4501-840-840-0000	Fiscal Charges	\$0.00
	Total Appropriations	\$5,437.00

Report Total:

\$3,242,501.67

Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None.
The motion was declared approved.

ITEM 2024 - 012 - APPROVE EXPENSE POLICY FOR 2024

Mr. McGuire moved, Mr. Coldiron seconded to approve the expense policy for 2024:

Parking-maximum \$15/day without receipt or fully paid with receipt, Cab fare-fully paid with receipt, Meal fully paid with receipt, Hotels fully paid with receipt, Transportation fully paid with receipt to authorized meetings, trainings or events, Educational/training conference registrations paid in full with receipt, "Super Saver Packages" that include an extended stay with substantial discount may be utilized if financially beneficial to the township. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 013 - AUTHORIZE INVESTMENTS BY THE FISCAL OFFICER

Mr. McGuire moved, Mr. Coldiron seconded to authorize the Fiscal Officer to invest interim and inactive funds in investments permissible by law. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

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ITEM 2024 - 014 - AUTHORIZE INTRAFUND TRANSFERS BY THE FISCAL OFFICER

Mr. McGuire moved, Mr. Coldiron seconded to authorize the Fiscal Officer to make all intrafund transfers and appropriation modifications with a listing to be presented at the next scheduled meeting for approval. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 015 - AUTHORIZE FISCAL OFFICER TO PAY ALL BILLS

Mr. McGuire moved, Mr. Coldiron seconded to authorize the Fiscal Officer to pay all bills as received with checks signed or stamped (with a signature stamp facsimile) by at least two trustees and report a listing of those checks for approval at the next regular meeting. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

Electing the Volunteer Fire Fighters Dependents Fund Board members was briefly discussed and the Trustees decided to table it until the February meeting.

ITEM 2024 - 016 - PURCHASE 5 SETS OF FIRE GEAR AND BOOTS

Mr. McGuire moved, Mr. Coldiron seconded to purchase 5 sets of fire gear and black diamond boots "Firedex" at a price of \$19,555.00. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 017 - PURCHASE DEFENDER MAX LTD CAB HD10 SIDE BY SIDE

Mr. McGuire moved, Mr. Coldiron seconded to purchase a Defender Max Ltd. CAB HD10 (Side by Side) from Hexco Motorsports, LLC at a cost of \$52,445.74. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 018 - PURCHASE GENESIS E FORCE EXTRICATION TOOL

Mr. McGuire moved, Mr. Coldiron seconded to purchase a Genesis E Force Model Series SL3- Milwaukee M28 5ah battery operated extrication tool from Howell Rescue Systems at a cost of \$62,700. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

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ITEM 2024 - 019 - APPROVE THE APPRAISAL OF THE ALS 153 CHASE CAR

Mr. McGuire moved, Mr. Coldiron seconded to approve the amount of the \$39,504.85 as determined by AEA/Arrow Appraisers representing PEP/OTARMA for the ALS 153 chase vehicle that was involved in a crash. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 020 - APPROVE HEALTH BENEFITS PACKAGE FOR 2024

Mr. McGuire moved, Mr. Coldiron seconded to approve the existing health benefits package for Trustees, Fiscal Officer, Fire Chief and all full-time employees, including life insurance up to \$25,000.00 for 2024. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 021 - ESTABLISH THE 2024 CERTIFICATE OF ESTIMATED RESOURCES

Mr. McGuire moved, Mr. Coldiron seconded to establish the 2024 Certificate of Estimated Resources.

Fund	Carryover	Estimated Revenue	Total
General	\$245,302.00	\$400,356.00	\$646,658.00
Motor Vehicle Tax	\$41,592.40	\$21,000.00	\$62,592.40
Gasoline Tax	\$18,656.84	\$182,000.00	\$200,656.84
Road & Bridge	\$118,829.36	\$266,125.00	\$384,954.36
Cemetery	\$103,702.08	\$35,000.00	\$135,702.08
Road District	\$121,296.21	\$260,000.00	\$381,296.21
Park	\$0.00	\$0.00	\$0.00
Fire/ EMS	\$1,568,847.36	\$2,091,000.00	\$2,804,844.36
Permissive Tax	\$8,987.89	\$88,000.00	\$96,987.89
ARPA	\$0.00	\$0.00	\$0.00
Public Works Comm.	\$0.00	\$0.00	\$0.00
Lighting Assessment	\$417.27	\$6,437.00	\$5,854.27
Permanent Fund	\$1,253.21	\$0.05	\$253.26
	\$2,228,884.62	\$3,349,918.05	\$4,722,799.67

Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 022 - PURCHASE ZERO TURN MOWERS FOR ROAD CREW

Mr. McGuire moved, Mr. Coldiron seconded to purchase 3 new Grasshopper 329 B 31HP Vanguard 896cc 52" rear discharge deck zero turn mowers at a cost \$40,540.80. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

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ITEM 2024 - 023 - APPROVE NEW CEMETERY RATES

Mr. McGuire moved, Mr. Coldiron seconded to approve the new cemetery rates. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

Discussion Items

There was discussion about the township's financial policies and procedures and internal controls as required for the Butler County ARPA funding.

ITEM 2024 - 024 - ADJOURN

Mr. McGuire moved, Mr. Coldiron seconded to adjourn the meeting at 7:33 p.m. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

Attest - Fiscal Officer

Signed - President

Madison Township Board of Trustees
February 21, 2024

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Absent, Mr. Willoughby-Present, Mr. Coldiron- Present, Mrs. Schenck- Present, Dave Runnells- Present.

Public Comments

Teresa Nichols of Reveal Marketing discussed transitioning to the new website and township newsletter.

ITEM 2024 - 025 - APPROVE THE MINUTES

Mr. Willoughby moved, Mr. Coldiron seconded to approve the minutes of January 17, 2024 as presented. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2023 - 026 - APPROVE THE BILLS

Mr. Coldiron moved, Mr. Willoughby seconded to approve the bills for this period as presented. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

Fiscal Officer Report

Mrs. Schenck presented and reviewed the end of the month financial reports.

ITEM 2023 - 027 - APPROVE FISCAL OFFICERS REPORT

Mr. Coldiron moved, Mr. Willoughby seconded to approve the Fiscal Officer's report as presented. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

Fire/EMS Department

Chief Hall presented the January fire and EMS stats and discussed the upcoming departmental trainings.

Old Business

The speed study on Wayne Madison Road came back at 45 MPH.

ITEM 2024 - 028 - ROAD SALT CONTRACT THROUGH BUTLER COUNTY

Mr. Coldiron moved, Mr. Willoughby seconded to approve the purchase of salt through the Butler County salt contract at a cost of \$90.31

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per ton. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

The March 7, 2024 agenda for the Butler County Paving meeting was provided to the Trustees for their information.

New Business

ITEM 2024 - 029 - ELECT AND APPROVE THE VOLUNTEER FIREFIGHTERS DEPENDENTS FUND BOARD MEMBERS

Mr. Willoughby moved, Mr. Coldiron seconded to elect and approve Jeff Willoughby as the Chair, Brian McGuire as the Secretary, Kent Hall, Jordan Peters and David Runnells as board members. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 030 - APPROVE REVEAL MARKETING

Mr. Coldiron moved, Mr. Willoughby seconded to approve Reveal Marketing to take over the website and the newsletter. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 031 - APPROVE LIGHTS & SIRENS FOR NEW DURANGOS

Mr. Coldiron moved, Mr. Willoughby seconded to approve Tri-State Public Safety for the installation of lights and sirens for the 2023 Durangos at a cost of \$31,523.00. Vote: Ayes: Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 032 - APPROVE DANCO LETTERING TO WRAP NEW DURANGOS

Mr. Coldiron moved, Mr. Willoughby seconded to approve DanCo Lettering for wrapping lower portion of the 2023 Durangos at a cost of \$3,914.00. Vote: Ayes: Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 033 - APPROVE PURCHASE OF TIRES FOR FARM TRACTOR

Mr. Coldiron moved, Mr. Willoughby seconded to approve the purchase of 4 tires on the large farm tractor from Dempster Tire Pros at a cost of \$2,430.32. Vote: Ayes: Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 034 - APPROVE INTERNAL CONTROLS

Mr. Coldiron moved, Mr. Willoughby seconded to approve the

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following internal controls:

The Ohio Revised Code requires townships to adopt a budget by July 15th for the next fiscal year (ORC 5705.28). This budget along with the financial statements at the end of the calendar year are used to create appropriations. The Fiscal Officer then creates purchase orders to pay for the township activities as bills are submitted. Monthly, the Trustees are issued reports on revenue, appropriation and fund status along with the bills reported for the month. These are reviewed and approved by vote of the Trustees. The appropriations can be modified to meet the township services when requested by the operating department and approved by the vote of the Trustees. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

Discussion

The Madison Key organization is interested in installing a Free Little Library in the township community park during the spring months. The Trustees discussed this and will add it to the next agenda and ask the coordinator, Leah Thompson to work with Johnny Cassidy.

Office Manager Runnells reported that a new camera had been installed in the garbage bin area to help identify people who were dumping there illegally.

Mr. Willoughby discussed the Ohio Township Association Conference sessions.

Issue 2

- Division of Cannabis Control (ORC 3780)
- Hired Director of Testing
- 8 independent Labs
- Testing at each level (Cultivation, Processing and Dispensary)
- Adult Use Level 1 (100k ft²) - 24, 2 (15k ft²) - 14, and 3 (5k ft²) - 40 Cultivators
- Medical Use Level 1 (25k ft²) - 23 and level 2 (3K ft²) - 14 Cultivators
- Level of THC is control for medical not for adult use
- 350 Adult use dispensaries
- 10% State tax on sales - 36% of tax to local
- Desire is to keep Medical and Adult use dispensaries separate
- Preferential selection to "disadvantaged groups" including multiple arrest for marijuana possession

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Avoiding Annexation

- Laws are written in favor of municipalities
- Townships can enter agreements with municipalities

Where money comes from

- There are sources beyond property taxes, very few and the township is not eligible.

Pavement Analysis

- January 1, 2021 Cost \$386.67
- January 1, 2022 Cost \$491.67
- August 1, 2022 Cost \$741.67
- January 1, 2023 Cost \$591.67
- January 1, 2024 Cost \$582.50
- Use of various treatments can keep road surface and elongate life
- Township will have to start reviewing these methods starting 2025

Cemetery Law

- Need list of grantees
- Pre-1986 township can recover plots if unused and no activity

Funding Strategies

- CDBG, OPWC grants for road

Financing Township Purchases

- Bond agent to review township can borrow
- ORC dictates how much and how

Park Project Update- Mr. Willoughby stated that the FEMA grant application for \$750K the park had been forwarded to the federal level. The Madison Township Park has been earmarked for \$500K from the One Time Strategic Community Investments Fund (H.B.2 (1_135_0639-5)). This is subject to change and a final determination won't be made until June.

Lilyann Robinson, Miss American Preteenager 2024 will be recognized at the next meeting.

Solar Eclipse- Monday, April 8, 2024- approximately 3:10 p.m.

- Butler County population expected to double
- Major highways expected to be gridlocked

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- Secondary roads expected to experience twice the normal traffic
- Possible fuel shortages along highways
- Restaurant traffic expected to be extremely high

ITEM 2024 - 035 - EXECUTIVE SESSION

At 7:26 p.m. Mr. Coldiron moved, Mr. Willoughby seconded to adjourn to executive session under ORC 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. The motion was declared approved.

ITEM 2024 - 036 - RETURN TO REGULAR SESSION

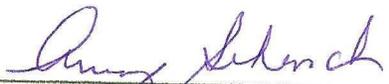
At 8:07 p.m. Mr. Willoughby moved, Mr. Coldiron seconded to return to regular session. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. The motion was declared approved.

ITEM 2024 - 037 - APPROVE EAP THROUGH PREMIER HEALTH

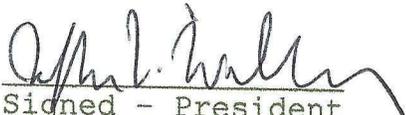
Mr. Willoughby moved, Mr. Coldiron seconded to approve EAP through Premier Health. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. The motion was declared approved.

ITEM 2024 - 038 - ADJOURN

Mr. Coldiron moved, Mr. Willoughby seconded to adjourn the meeting at 8:10 p.m. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.



Attest - Fiscal Officer



Signed - President

Madison Township Board of Trustees
March 4th, 2024

The Madison Township Board of Trustees met this day in Special session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:00 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Willoughby-Present, Mr. Coldiron-Absent, Mrs. Schenck- Absent, Dave Runnells- Absent.

ITEM 2024 - 038 - Discussion of Road Department UTC/Mini-Truck

Fire/EMS Department

Road Superintendent Cassidy sent information about the department current UTV. It is 16 years old and not rated for road use. With addition of the Miltonville Cemetery, traveling back and forth has put several miles on the side by side and presents a safety hazard. The Road Department would like to purchase a Daihatsu mini-truck to replace UTV. This unit has dump bed and rated for road travel. They have visited two different locations that have this unit and feel it will meet the department needs well. The UTV and a little used seal coat machine will be sold. Cost will be \$38,450. Mr. McGuire moved, Mr. Willoughby seconded Vote: Ayes: Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2024 - 039 - Executive Session

At 6:10 p.m. Mr. McGuire moved, Mr. Willoughby seconded to adjourn to executive session under ORC 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. Mr. McGuire moved, Mr. Willoughby seconded Vote: Ayes: Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2024 - 040 - RETURN TO REGULAR SESSION

At 7:25 p.m. McGuire moved, Mr. Willoughby seconded to return to regular session. Vote: Ayes: Mr. McGuire, Mr. Willoughby. The motion was declared approved.

ITEM 2024 - 041 - ADJOURN

Mr. Willoughby moved, Mr. McGuire seconded to adjourn the meeting at 7:30 p.m. Vote: Ayes: Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

Madison Township Board of Trustees
March 4th, 2024

Attest - Fiscal Officer

Signed - President

Madison Township Board of Trustees
March 20, 2024

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Willoughby-Present, Mr. Coldiron- Present, Mrs. Schenck- Present, Dave Runnells- Present.

Mr. McGuire acknowledged Amy Schenck for 25 years of public service.

Mr. Willoughby presented a Certificate of Recognition to Madison Township resident Lilyann Robinson, Miss American Preteenager 2024. State Representative Thomas Hall presented her a commendation from the Speaker of the House.

Public Comments

Carrie Yeager, Environmental Health Director of the Butler County General Health District presented information about grant assistance available to help homeowners with failing septic systems.

ITEM 2024 - 043 - APPROVE THE MINUTES

Mr. McGuire moved, Mr. Coldiron seconded to approve the minutes of February 21, 2024 and March 4, 2024 as presented. Vote: Ayes: Mr. McGuire, Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2023 - 044 - APPROVE THE BILLS

Mr. McGuire moved, Mr. Coldiron seconded to approve the bills for this period as presented. Vote Ayes: Mr. McGuire, Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

Fiscal Officer Report

Mrs. Schenck presented and reviewed the end of the month financial reports.

ITEM 2023 - 045 - APPROVE FISCAL OFFICERS REPORT

Mr. McGuire moved, Mr. Coldiron seconded to approve the Fiscal Officer's report as presented. Vote Ayes: Mr. McGuire, Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

Madison Township Board of Trustees
March 20, 2024

Fire/EMS Department

Chief Hall presented the February fire and EMS stats and discussed the upcoming departmental trainings. The department has applied for grants for \$75,000 for the jaws of life and fire gear.

Road/Cemetery

Road Superintendent Johnny Cassidy provided a report on recent road department projects. The 4 side discharge mowers have been sold and the 3 rear discharge grasshopper mowers have been purchased. Barrett Paving was awarded the Butler County paving contract. They are getting started in Madison Township early this year. Four culverts need to be replaced before the paving starts.

Old Business

The Lexipol renewal was briefly discussed and no one was interested in renewing it.

Stacey Castle was notified that the township was moving on to another company, she replied and was very understanding. There are no outstanding bills, we expressed our appreciation for all she had done for Madison Township.

New Business

ITEM 2023 - 045 - APPROVE RENEWAL OF STRYKER SERVICE CONTRACT

Mr. McGuire moved, Mr. Coldiron seconded to approve the renewal service contract with Stryker for the cardiac monitors for the EMS Division, at a cost of \$5,950.80 per year, \$23,803.20 total. Vote Ayes: Mr. McGuire, Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 046 - APPROVE TUITION REIMBURSEMENT

Mr. McGuire moved, Mr. Coldiron seconded to approve the tuition reimbursement for firefighter Karl Robinson in the amount of \$1,461.00 for his EMT class that he passed. Vote Ayes: Mr. McGuire, Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

The Trustees discussed possibly becoming a sponsor of Safety Town. No action was taken.

ITEM 2024 - 047 - CANCEL THE CINTAS FIRE EXTINGUISHER CONTRACT AND GO WITH JOHNSTON FIRE SAFETY

Madison Township Board of Trustees
March 20, 2024

Mr. McGuire moved, Mr. Coldiron seconded to cancel the Cintas Fire extinguisher contract and go with Johnston Fire Safety in College Corner. Vote Ayes: Mr. McGuire, Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 048 - CHANGE DOT CONSORTIUM TESTING CONTRACT

Mr. McGuire moved, Mr. Coldiron seconded to approve changing from the current Department of Transportation drug and alcohol testing to the Fast Lab testing. It will save time sending employees to the testing site because Fast Lab comes to us. To end the current contract we have to notify them 30 days from the end of the quarter. Vote Ayes: Mr. McGuire, Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 049 - APPROVE THE PURCHASE OF A SUPERVAC

Mr. McGuire moved, Mr. Coldiron seconded to approve the purchase of a SuperVac 16"PPV, 2 X 12 Ah Bat, 2 x AC Chargers Shore Power, with upgrade WH Wheel and Handle version, total price \$5,265.60. Chief hall explained that the Elks Lodge gave a donation of \$4,000.00. Vote: Ayes: Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 050 - APPROVE RENOVATION AT STATION 153

Mr. McGuire moved, Mr. Coldiron seconded to approve building out and finishing two partition areas at Station 153. One 13' x 11' and the other 9' x 9', both rooms open to the existing ceiling. Total price \$5,896.00 by Knollman Home Improvement. Vote: Ayes: Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 051 - APPROVE HIRING DAVID ELLIOT

Mr. McGuire moved, Mr. Coldiron seconded to approve the hiring of David Elliot firefighter/paramedic pending paperwork. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

Discussion

The Trustees discussed sending a letter of intent for looking into other options for energy aggregation. Ron Michalak is our contact person now.

The Trustees discussed AEDs at the office and at each fire station.

Madison Township Board of Trustees
March 20, 2024

ITEM 2024 - 052 - ADD ITEM TO NEW BUSINESS

Mr. McGuire moved, Mr. Coldiron seconded to add an item to new business. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 053 - PURCHASE AEDS FOR TWP BUILDING AND FIRE STATIONS

Mr. McGuire moved, Mr. Coldiron seconded to purchase 4 AEDs, one for the township building and one for each fire station. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

There was discussion about the transfer of information to the new Fiscal Officer and setting a special meeting to swear in Mrs. Lapensee. Fiscal Officer Schenck stated that she would complete the following by April 1st:

- minutes from this meeting
- end of the month payroll reports and payments
- end of the quarter payroll reports and payments
- March bank reconciliation
- return all records and equipment to township office.

There will be a Food Truck Rally at the Community park on August 22.

ITEM 2024 - 054 - EXECUTIVE SESSION

At 7:28 p.m. Mr. McGuire moved, Mr. Coldiron seconded to adjourn to executive session under ORC 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. The motion was declared approved.

ITEM 2024 - 055 - RETURN TO REGULAR SESSION

At 7:42 p.m. Mr. Willoughby moved, Mr. Coldiron seconded to return to regular session. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. The motion was declared approved.

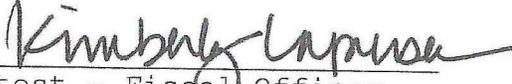
ITEM 2024 - 056 - TERMINATE ANGELA PLOZAY

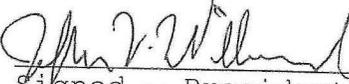
Mr. McGuire moved, Mr. Coldiron seconded to terminate Angela Plozay. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. The motion was declared approved.

Madison Township Board of Trustees
March 20, 2024

ITEM 2024 - 057 - ADJOURN

Mr. Coldiron moved, Mr. Willoughby seconded to adjourn the meeting at 7:44 p.m. Vote: Ayes: Mr. Coldiron, Mr. McGuire Mr. Willoughby. Nays: None. The motion was declared approved.


Attest - Fiscal Officer


Signed - President

MADISON TOWNSHIP BOARD OF TRUSTEES

APRIL 17, 2024

The Madison Township Board of Trustees met this day in REGULAR session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Absent, Mr. Coldiron – Present, Mrs. Lapensee – Present, Mr. Runnels – Present.

WELCOME: Mr. Willoughby welcomed Mrs. Lapensee to her first meeting.

PUBLIC COMMENTS:

Teresa Nichols – Reveal Marketing gave an update on the website and stated that it launched this month. She stated that the .gov address that the township wants to move to for an email address was approved, but unfortunately GoDaddy does not support .gov so we will have to find a new host for our domain name. She stated that there may be a short disruption period when everything moves to its new host. She stated that she will need some recent photos for the website.

ITEM 2024 – 059 – APPROVE THE MINUTES

Mr. Willoughby moved, Mr. Coldiron seconded the motion to approve the minutes of March 20, 2024, meeting as presented. Vote: AYES: Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 060 – APPROVE THE BILLS

Mr. Coldiron moved, Mr. Willoughby seconded the motion to approve the bills for this period as presented. Vote: AYES: Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 061 – APPROVE THE ROAD SIGN CHECKS

Mr. Coldiron moved, Mr. Willoughby seconded the motion to approve the road sign checks as presented. Vote: AYES: Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 062 – APPROVE THE FISCAL OFFICERS REPORT

Mr. Coldiron moved, Mr. Willoughby seconded the motion to approve the Fiscal Officers Report as presented. Vote: AYES: Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

FIRE/EMS DEPARTMENT REPORT – Dave Runnels presented the March fire and EMS stats and discussed previous notable fire runs within the community. He stated that there were seventeen incidents in March, 9 mutual aid runs, 83 EMS calls, fifty-seven patients transported and twenty-six non-transport calls. Mr. Runnels stated that we recently ordered 4 AEDs for the township, and they will all be installed (3 for the fire department at all the stations and one for the township hall). He stated that they recently completed skydiver training and purchased new forceable entry tools for the medic units.

ROAD/CEMETERY REPORT – Mr. Cassidy reported that they have been busy with paving and have installed four culvert pipes to prepare for the paving. He stated that they have been paving for the last week and a half and have completed Recreation Acres, Twin Oaks and they have started on West Alex Road (near county line Rd) and Preble County line. He stated that once they are finished with those streets, they will move onto the streets outside the city of Trenton. He stated that they have been busy with funerals and have had ten to date. He stated that they also cleared fence rows in the Miltonville cemetery and want to clear the fence areas adjacent to the cemetery.

OLD BUSINESS:

ITEM 2024 – 063 – APPROVE THE LETTER OF INTENT TO ENERGY HARBOR

Mr. Coldiron moved, Mr. Willoughby seconded the motion to send a letter to Energy Harbor that the township intends to look elsewhere for representation for 2025. Discussion continued. Mr. Runnels stated that there is a 6-month notification period that we must give Energy Harbor to get out of the contract. Vote: AYES: Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

KEY CLUB ORGANIZATION – Mr. Runnels stated that the Key Club made a book box for the township and the board suggested that he place it in the park.

NEW BUSINESS:

ITEM 2024 – 064 - APPROVE THE QUOTE FOR NUTRALAWN LLC. FOR NOXIOUS WEEDS FOR 2024.

Mr. Coldiron moved, Mr. Willoughby seconded the motion to approve the quote for Nutralawn for 2024. Vote: AYES: Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

RESOLUTION TO APPROVE THE SOLID WASTE PLAN – The Board briefly discussed the changes to the Solid Waste Plan for Butler County. Mr. Willoughby stated that the county needs our approval and approval from all authorities throughout the county to approve their plan. He suggested that we vote on this at the next meeting to give everyone time to read it.

BONDING COMPANIES – Mr. Willoughby asked the remainder of the Board members when we should talk about what the options would be to borrow money for the new Fire Engine, we purchased that will be here before the end of the year and the potential fire station. Mrs.

Lapensee stated that she would reach out to Andy Brossart to see what our options would be and to ask him to attend a meeting to talk with the board about our options.

ITEM 2024 – 065 – APPROVE SUBGRANT AGREEMENT BETWEEN THE TOWNSHIP AND THE COUNTY COMMISSIONERS TO RECEIVE ARPA MONEY FOR PARK IMPROVEMENTS

Mr. Coldiron moved, Mr. Willoughby seconded the motion to approve the Subgrant Agreement between the township and the County Commissioner for Park Improvements. Vote: AYES: Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 066 – APPROVE THE OTARMA 2024-2025 CONTRIBUTION FOR RISK INSURANCE.

Mr. Coldiron moved, Mr. Willoughby seconded the motion to approve the 2024-2025 Risk Insurance contribution to OTARMA. Vote: AYES: Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 067 – MOTION TO NOT REQUEST A MEETING WITH THE STATE FOR A LIQUOR PERMIT FOR WAH DRIVETHRU INC DBA POASTTOWN DRIVE THRU, 6495 TRENTON FRANKLIN ROAD, MADISON TOWNSHIP, MIDDLETOWN, OHIO 45042.

Mr. Coldiron moved, Mr. Willoughby seconded the motion to not request a hearing with the State of Ohio to discuss a liquor permit renewal for the Madison Drive Thru. Vote: AYES: Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 068 – APPROVE THE HIRING OF JONATHON NEANOVER – EMT/P, BRANDON EARWOOD – FF2/EMT/P AND ZAIKYN DUGGINS FF2/EMT/P FOR THE FIRE DEPARTMENT.

Mr. Coldiron moved, Mr. Willoughby seconded the motion to hire Jonathon Neanover, Brandon Earwood, and Zaidyn Duggins as employees in the EMS division of the Fire Department. Vote: AYES: Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

DISCUSSION:

PROESCHEL PROPERTY – Mr. Willoughby asked for discussion concerning a recent Butler County Development/JOB SOHIO meeting that occurred on 4/9/24 concerning the Proeschel Property. He stated that he and Mr. Runnels attended the meeting, and the owners intend to sell the property but will need utilities and it is not contiguous to the City of Trenton. He stated that the City of Trenton was present at the meeting and there was a discussion about a JEDD for the site between the city and the Township.

ALTA FIBER COUNTY FIBER INSTALLATION – Mr. Willoughby stated that the county has hired Altafiber to install fiber throughout the county in all the rural areas in the county so that the residents can have access to good internet across the county. He stated that they have started the

installation on the west side of the county and will continue to make their way across the entire county west to east. He stated that the construction is scheduled to end by the end of 2026.

ITEM 2024 – 069 APPROVE MOVIE DATES FOR MOVIE IN THE PARK FOR 2024.

Mr. Coldiron moved, Mr. Willoughby seconded the motion to set the movie night for June 22nd with a rain out date of June 29th and August 3rd with a rain out date of August 10th. Vote: AYES: Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

PRIVATE DRIVEWAY CULVERTS – Mr. Willoughby asked for discussion concerning driveway culverts on private drives. Mr. Cassidy stated that he would like to eliminate the \$200.00 charge for installation of the pipes for private driveways since we do not have authority to install any utilities for private driveways. Mr. Willoughby stated that we can discuss it further at the next meeting and approve a new list of charges.

CINTAS – Mr. Willoughby asked for discussion concerning the existing Cintas contract. Mr. Cassidy stated that he believes that Cintas is in breach of contract for not providing the rental items that they are charging us for. He requested that we pursue ending our contract with them and find a cheaper option. The board agreed.

SPRINGFEST – Mr. Willoughby asked for discussion concerning Springfest for 2024. Mr. Runnells stated that he spoke with Jim Edwards, and they indicated that Springfest will not be held this year. He stated that he did not have any reasons why this would not be happening.

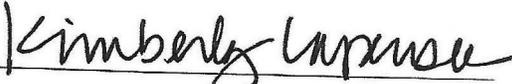
ITEM 2024 – 070 – APPROVAL TO ENTER INTO EXECUTIVE SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE.

Mr. Coldiron moved, Mr. Willoughby seconded the motion to enter Executive Discussion at 7:40 p.m. Vote: AYES: Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

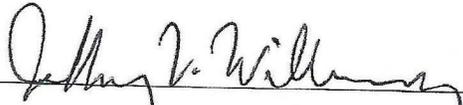
Mr. Coldiron moved, Mr. Willoughby seconded the motion to return to the regular meeting at 8:00 p.m. Vote: AYES: Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 071 – ADJOURNMENT

Mr. Coldiron made a motion to adjourn the meeting at 8:01 p.m. Mr. Willoughby seconded the motion. A roll call of the vote resulted: AYES: Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Jeff Willoughby

MADISON TOWNSHIP BOARD OF TRUSTEES

REGULAR MEETING

MAY 15, 2024

The Madison Township Board of Trustees met this day in REGULAR session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Present, Mrs. Lapensee – Present, Mr. Runnels – Present.

PUBLIC COMMENTS:

Teresa Nichols – Reveal Marketing gave an update on the website. She stated that the .gov is approved and is ready to go. She stated that we should wait a bit with emails due to invoices, etc. She wanted to know if the board wanted to add any business content on the website where businesses could advertise. Mr. Willoughby asked if any of her other clients had that kind of content on their websites or other governments. Ms. Nichols stated that none of her other clients do this, but she thought it was an innovative idea for the community. Mr. Willoughby stated that he believed that if a business wants to advertise, they should buy an ad in the newsletter.

Will Kroger – asked about the property on State Route 122 and wants to know if it has been sold to Ryan Homes or anyone else. He stated that he heard a rumor that the City of Middletown was asked about getting sewer to the property and they may annex it. There was a discussion about the potential of annexation, but the City would have to annex a lot of property through West Middletown to get to that property which is not contiguous.

ITEM 2024 – 072 – APPROVE THE MINUTES

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the minutes of the regular meeting of April 17, 2024, and the special meetings minutes for March 30, 2024, and April 29, 2024, as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 073 – APPROVE THE BILLS

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the bills for this period as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 074 – APPROVE THE ROAD SIGN CHECKS

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the road sign checks as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 075 – APPROVE THE FISCAL OFFICERS REPORT

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the Fiscal Officers Report as presented. Vote: AYES: Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

FIRE/EMS DEPARTMENT REPORT – Dave Runnels presented the April fire and EMS stats and discussed previous notable fire runs within the community. He stated that there were twenty-seven (27) incidents in April, 2 mutual aid runs, and 11 EMS calls. Mr. Runnels stated that we recently received a portable ventilation fan that is battery operated for the rescue unit and he demonstrated how to use it. He stated that they recently completed skydiver training, received the new jaws of life and they were told that we received a BWC grant to buy five (5) new sets of turnout gear. He stated that there is another grant pending for battery tools so that all sets can be replaced. He stated that the command vehicles were in service, they have placed the jeep on GovDeals to sell (it was replaced with a Durango) and will be doing trench rescue training in July. Mr. Runnels stated that the remodeling was completed at Station 153, and they will be applying for the OTARMA grant to purchase traffic vests. Ms. Nichols suggested that they put this in the newsletter and on Facebook so that everyone can see it.

ROAD/CEMETERY REPORT – Mr. Cassidy reported that they have finished all foundations in the cemetery. He stated that the mini truck has been more useful than expected. He stated that they have cleared out all around the Miltonville Cemetery property lines. He stated that Tom Pucket with the Southwest Regional Water District said that they are trying to get a grant to replace all the water lines in West Middletown and would like to ask the Board if they are interesting in applying for paving at the same time so that they can get bonus points for the application if they collaborate. The Board asked Mr. Cassidy to get a quote on what that paving would cost before they decide. Mrs. Lapensee also asked if any of the roads in the West Middletown area were in the upcoming paving list for the next 5 years. Mr. Cassidy stated that he would check into that.

OLD BUSINESS:

CULVERT PIPES – Mr. Cassidy asked the board to consider changing their policy on installation of culvert pipes for private driveways. He stated that he had asked OTA whether we should be providing this service, and they recommended that we end the practice due to liability. There was a discussion back and forth with the board about the positive and negatives of providing the service, but ultimately it was decided that we do not do many installations and that we could do a license agreement with the individual who is asking that covers the township by holding us harmless, getting a permit through the county, we would only replace with gravel (no matter what materials is there now), we would not be responsible for any other pipes that have been tied in by the owner or anyone else, the owner would still have to purchase the pipe, and we would increase the fee to perform this service. Mrs. Lapensee stated that she has an example of a license agreement and will forward to Mr. Cassidy.

NEW BUSINESS:

ITEM 2024 – 076 - APPROVE THE RESOLUTION FOR THE SOLID WASTE MANAGEMENT PLAN FOR BUTLER COUNTY SOLID WASTE MANAGEMENT DISTRICT.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the updated Solid Waste Management Plan for the Butler County Solid Waste District. Vote: AYES: McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 077 – APPROVE THE PURCHASE OF A BLOCK OF 25 HOURS WITH COMPUTER SERVICE NOW/IT COMPANY AT THE COST OF \$3,000.00

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve a block of 25 hours with Computer Service Now/IT Company at a cost of \$3,000.00. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 078 – DECLARE 7128 TRENTON FRANKLIN ROAD A NUISANCE DUE TO THE PRESENCE OF NOXIOUS WEEDS.

Mr. McGuire moved; Mr. Coldiron seconded the motion to declare 7128 Trenton Franklin Road a Nuisance due to the presence of Noxious Weeds. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 079 – APPROVE THE PURCHASE OF A 2024 ST7 X 18TA UTILITY 7K TRAILER FOR THE ZERO TURN MOWERS AT A COST OF \$4,895.00.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the purchase of a Utility Trailer for the Road Department for the zero turn mowers at a cost of \$4,890.00. Discussion continued.

Mr. Cassidy stated that with the new mowers they purchased earlier this year, they cannot all fit on the trailer that they currently have and now need to buy a new one. He stated that they would like to give the existing trailer to the fire department so that they have a trailer to haul their ATV.

Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 080 – APPROVE THE PURCHASE OF EIGHT (8) NEW WINDOWS FOR THE TOWNSHIP BUILDING THROUGH J & J COMFORT WINDOWS AT A COST OF \$10,972.00.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the purchase of eight (8) new windows for the township building through J&J Comfort Windows at a cost of \$10,972.00. Discussion continued.

Mr. Cassidy stated that the windows need to be replaced the township building and he sent everyone the pictures of the existing windows which depicted many of the frames and seals broken. He stated that some of the windows do not even open. He stated that the total cost will include removal of the old windows and installation of the new double hung windows and outside trim. He stated that the township building is now 30 years old.

Vote: AYES: McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 081 – DECLARE 5109 and 5021 MOSIMAN ROAD A NUISANCE DUE TO THE PRESENCE OF NOXIOUS WEEDS AND JUNK.

Mr. McGuire moved, Mr. Coldiron seconded the motion to declare 5109 and 5021 Mosiman Road a Nuisance due to the presence of Noxious Weeds and Junk. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 082 – DECLARE 3567 RADABAUGH ROAD A NUISANCE DUE TO THE PRESENCE OF NOXIOUS WEEDS.

Mr. McGuire moved, Mr. Coldiron seconded the motion to declare 3567 Radabaugh Road a Nuisance due to the presence of Noxious Weeds. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 083 – DECLARE 7390 ELK CREEK ROAD A NUISANCE DUE TO THE PRESENCE OF NOXIOUS WEEDS.

Mr. McGuire moved, Mr. Coldiron seconded the motion to declare 7390 Elk Creek Road a Nuisance due to the presence of Noxious Weeds. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

DISCUSSION:

ITEM 2024 – 084 – APPROVE A LEASE OF TOWNSHIP OWNED PROPERTY.

Mr. Willoughby asked for discussion concerning a request to lease a portion of township owned property next to the park. Mr. Cassidy stated that the owner of property next to the park has asked to lease a portion of the township's owned land to use for his donkey rescue. This would include a portion of parcel E221002300071. The Board did not have an issue with leasing the ground to help the farmer who runs the rescue which helps the township maintain it. Mrs. Lapensee stated that she has an example lease and will share it with Mr. Cassidy.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve a lease of township owned property for the adjacent neighbor to harvest the grass as feed for his donkey rescue.

Votes: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

DUKE ENERGY SOLAR FIELDS – Mr. Willoughby asked for discussion concerning the Duke Energy Solar Fields that were brought up at a previous meeting. Mr. McGuire stated that he believed that Duke Energy is moving forward to get a permit to install their solar field on the

property they own on Woodsdale Road, which is adjacent to the City of Trenton. He stated that he believes the city will try and annex that piece of land as well.

PARKING RESOLUTION – Mr. Willoughby asked for discussion concerning Parking for Renee Drive, Twin Oaks, Bertha, and all Cul-de-sacs. Mr. Cassidy stated that they have received complaints about vehicles being parked in dead-end streets and cul-de-sacs and not being moved again. He asked the board to consider adopting a resolution for “No Parking within 5’-0” feet of the end of the pavement. The Board discussed it briefly but did not decide. Mrs. Lapensee offered an example “No parking resolution” that she will share with Mr. Cassidy for the next meeting.

TOWNSHIP PARK STATUS – Mr. Willoughby asked for discussion concerning the PARK. He stated that the Township will be receiving the \$150,000.00 dollars to build a concession stand. He stated that we will now need to work on a scope of work for the building and terms for borrowing money to build it. He stated that the original cost estimate to build the building was around \$375,000.00. Mrs. Lapensee asked when he thought we could build this structure. Mr. Willoughby stated that he was hoping to start the bidding process in the fourth quarter of this year. Mrs. Lapensee stated that she asked Andy Brossart to attend our next meeting to discuss financing of many items (Fire Station, Fire Engine and now the Park Building).

JEDD – Mr. Willoughby asked for discussion concerning the potential JEDD for the Proeschel property. He stated that he reached out to Ross Township, and they have an example of a JEDD agreement to follow. He stated that St. Clair Township is also interested in participating.

YEARLY CALENDAR – Mr. Willoughby asked for discussion concerning the yearly school/township calendar. Mr. McGuire stated that he has talked to the schools about paying their fair share of the calendar this year – which would be 50% - since it is mostly all a school calendar which depicts all school dates and functions.

MOVIES IN THE PARK – Mr. Willoughby asked for discussion concerning the movies in the park. Mr. Runnels stated that the movies have been ordered. He stated that they will have “Trolls Band Together” on 6/22 and “Elemental” on 8/3.

ENERGY HARBOR – Mr. Willoughby asked for discussion concerning the letter that was sent to Energy Harbor letting them know we will be looking at other energy consultants. Mr. Runnels stated that he sent the letter to Energy Harbor on 4/18/24 and has not heard anything back from them. He stated that he attempted to call Ron Michalak, but the calls have gone unanswered. He asked if he should send a certified letter just in case. The board agreed that would be a clever idea.

AGGREGATION – Mr. Willoughby asked for discussion concerning a suggestion from a resident about the aggregation program. Mr. Runnels stated that we did have a resident complaint about the program and that we should change the wording on the letter to “Opt In” instead of “Opt Out.” Mr. McGuire stated that we would not be able to do that because of the way the ballot language was worded.

ITEM 2024 – 085 – MOTION TO SET THE PUBLIC HEARING DATE FOR THE FISCAL YEAR 2025 TAX BUDGET.

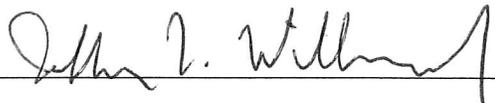
Mr. McGuire moved, Mr. Coldiron seconded the motion to set the public hearing date of June 19, 2024, at 6:30 p.m. to discuss the Fiscal Year 2025 Tax Budget and set a Special Hearing Date of June 26, 2024, at 6:00 p.m. to adopt the Tax Budget for 2025. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 086 – ADJOURNMENT

Mr. McGuire made a motion to adjourn the meeting at 8:01 p.m. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Jeff Willoughby

MADISON TOWNSHIP BOARD OF TRUSTEES

SPECIAL MEETING

MAY 24, 2024

The Madison Township Board of Trustees met this day in SPECIAL session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 3:00 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Present, Mrs. Lapensee – Absent, Mr. Runnels – Absent.

PUBLIC COMMENTS:

None.

NEW BUSINESS:

ITEM 2024 – 087 - APPROVE THE CHANGE IN MEDICAL HEALTH CARE PROVIDER

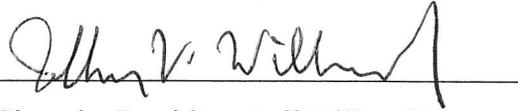
Mr. McGuire moved, Mr. Coldiron seconded the motion to switch medical health care providers for the township employees from United Health Care to Aetna with a start date of June 1, 2024. Vote: AYES: McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 088 – ADJOURNMENT

Mr. McGuire made a motion to adjourn the meeting at 3:06 p.m. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Jeff Willoughby

MADISON TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING

JUNE 19, 2024

The Madison Township Board of Trustees met this day in REGULAR session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Present, Mrs. Lapensee – Present, Mr. Runnels – Present.

PUBLIC HEARING:

Mr. Willoughby opened the public hearing to discuss the Fiscal Year 2025 Tax Budget at 6:31 p.m. Mrs. Lapensee went through the proposed tax budget with the board. She stated that she met with the department heads to go over their requests for 2025 and after reviewing the information from past years, she proposes a tax budget with \$3,990,372.00 in revenues and \$3,796,802.00 in expenditures.

Chief Hall asked if the board decided to change whether they purchase the engine with cash or finance it, would it affect his carryover into 2025? Mrs. Lapensee stated yes. The ending balances going into 2025 are just guesses at this time because we are only halfway through the year. She stated that right now the fire budget carryover is based on purchasing the fire engine with cash and not financing.

There were no further comments.

Mr. Willoughby closed the public hearing at 6:45 p.m.

PUBLIC COMMENTS:

Andy Brossart – Finance options for the new fire engine and fire station. Mr. Brossart went through the financing options for the new fire station with the board. He stated that interest rates have come down slightly and there may be further cuts later in the year. He stated that he has had some clients that did a one-year note hoping that interest rates would decrease, then rolled that note over into a 20-year bond with lower interest rates. He stated that the rates are solid for a one-year increment, but when you go further out into the future, the more the risk, the higher the interest rate. Mr. Brossart did mention that the debt repayment requirements for \$5,000,000.00 through the USDA would be \$303,356.00 for 30-years at 4.40%. He stated that this is the lowest rate so far. He stated that we would need a .77 mill bond levy for a 30-year term or a 1.0 mill bond levy for a 20-year term. He stated that the .77 mill bond levy would cost a homeowner \$27.12 per \$100,000.00 in value.

Mr. Willoughby asked what the next steps would be to borrow money? Mr. Brossart stated that we would go out onto the open market and approach banks to get bids and sell bonds.

ITEM 2024 – 089 – APPROVE THE MINUTES

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the minutes of the regular meeting of May 15, 2024 and the special meetings minutes for May 30, 2024, as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 090 – APPROVE THE BILLS

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the bills for this period as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 091 – APPROVE THE ROAD SIGN CHECKS

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the road sign checks as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 092 – APPROVE THE FISCAL OFFICERS REPORT

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the Fiscal Officers Report as presented. Vote: AYES: Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

FIRE/EMS DEPARTMENT REPORT – Chief Kent Hall presented the May fire and EMS stats and discussed previous notable fire runs within the community. He stated that this month they had extraction training and had training for all the new tools that were purchased. He stated that they will have pumper training and trench rescue training in July. Chief Hall stated that we did receive \$84,000.00 in grant money in April through ARPA and we will be receiving the remainder in July for a total of \$140,000.00. He stated that we did write other grants and are waiting to hear back on: 1) \$9,600.00 for new fire hose, 2) \$45,000 for fire tools, 3) \$1,000.00 for safety vests through OTARMA, 4) 1,000.00 for safety equipment through the Elks, 5) \$4,000.00 for pagers, and 6) \$15,000.00 for new gear. Chief Hall stated that we will be doing hose testing for the band boosters on 7/17, ladder and pump testing on 7/29. Chief Hall stated that the fire department did attend movie night on 6/22 and that they will be there on 7/15 for Safe Haven farm days.

Mr. Willoughby stated that he just returned from NFPA training and found it interesting. He stated that it was about batteries for electric cars and equipment.

ROAD/CEMETERY REPORT – Mr. Cassidy reported that they fixed a ditch on Kalbfleish Road that was eroding, worked on cleaning out and cleaning up the cemeteries, mowed grass, and cleaned up around the township building exterior.

OLD BUSINESS:

ENERGY HARBOR – Mr. Runnells stated that he sent out the certified letter for Energy Harbor letting them know we would be looking at other options for next year. He did say that the return receipt was received and it was signed.

NEW BUSINESS:

ITEM 2024 – 093 APPROVE THE DECLARATION OF A NUISANCE FOR 6190 JOANN LANE FOR NOXIOUS WEEDS.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the declaration of a nuisance for 6190 Joann Lane for Noxious weeds. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 094 APPROVE A CONTRACT WITH MEDICOUNT FOR EMS BILLING

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve a contract with Medicount for EMS billing. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 095 APPROVAL OF THE INCREASE IN APPROPRIATIONS FOR FISCAL YEAR 2024.

Mr. McGuire moved; Mr. Coldiron seconded the motion to increase the appropriations for Fiscal Year 2024 to pay bills.. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 096 APPROVAL OF THE HIRING OF A NEW FIREFIGHTER FOR STATION 151, WILLIAM BILLY ALLMON,

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the hiring of a new volunteer firefighter for the Fire Department (Station 151) – William Billy Allmon.

Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024-097 MOTION TO ADD 8(E) TO THE AGENDA TO DISCUSS A GRANT WRITING CONTRACT WITH JOE PERKINS.

Mr. McGuire moved, Mr. Coldiron seconded the motion to add item 8(e) to the agenda to discuss a contract with Joe Perkins to write grants for the fire department.

Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved. Discussion continued.

Chief Hall stated that we received a bill from our grant writer and that Mrs. Lapensee had requested a copy of the contract that we have with him to pay the bill. He stated that neither he or Mr. Perkins could find a copy a contract. He stated that he remembers the board stating or approving that he could hire him to write grants, but does not think the board ever approved a contract with him. He stated that his fee is 5% of what is received.

Mrs. Lapensee stated that she thinks 5% is too high of cost to write a grant. She stated that normally charges to write grants are a flat fee not to exceed a certain amount.

Mr. McGuire asked if we could talk further about this at our next meeting after Chief Hall does some research.

DISCUSSION:

AGGREGATION – Mr. Runnells wanted to know if the board was going to continue to move forward with other options for Aggregation. He stated that Energy Alliances has been calling him to check back with the board to see what they may do for the future.

RESOLUTION FOR NO PARKING AT THE DEAD END OF CREST DRIVE/WEST SIDE OF MONT DRIVE AND TWIN OAKES – Mr. Willoughby asked for discussion concerning the proposed parking resolution. Mr. Willoughby stated that he approached all of the households who have been parking on the street for extended periods of time and have asked them to move their vehicles so that the township would not have to enact legislation to have them moved. He stated that everyone he asked has agreed to move their vehicles. He stated that he was not in favor of passing that resolution for just a few offenders. Mr. McGuire agreed.

ITEM 2024-098 MOTION TO SET A SPECIAL MEETING DATE TO DISCUSS/APPROVE THE TAX BUDGET FOR FISCAL YEAR 2025.

Mrs. Lapensee asked that the board set a special meeting date to approve the Tax Budget for Fiscal Year 2025.

Mr. McGuire moved, Mr. Coldiron seconded the motion to set a special meeting date for Thursday, June 27 at 6:00 p.m.

Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved. Discussion continued.

OLD MT. PLEASANT CEMETERY – Mr. Willoughby asked for discussion concerning the cemetery. Mr. Cassidy stated that he had researched the old Mt. Pleasant Cemetery and found that the township does not own any part of the cemetery and therefore should not be maintaining it. He asked that the board send a letter to their board of directors letting them know that we will no longer maintain the older sections of the cemetery. The board agreed to send a letter.

NUISANCE 5109 ECK ROAD – Mr. Willoughby asked for discussion concerning 5109 Eck Road. Mr. Runnells stated that the contractor the township hired to clean up the property is almost complete and they will be submitting a bill to the owner for payment.

MOVIE NIGHT – Mr. Willoughby asked for discussion concerning movie night. Mr. Runnells stated that he has everything ready for movie night but will need some help setting up for the movie.

TORNADO SIRENS – Mr. Willoughby asked for discussion concerning tornado sirens. Mr. Runnells stated that a citizen had asked about the possibility of installing a tornado siren in the township. He stated that he did put information in everyone's box concerning the price. He stated that it would cost around \$40,000.00 just to install one siren. Mr. McGuire stated that he would only be interested in doing that if they received a grant to install one. Deputy Chief Peters stated

that those sirens are only good for those individuals outside and that we all better off with the notification app on our phones.

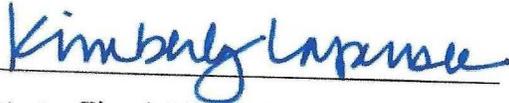
PARK PLANS – Mr. Willoughby asked for discussion concerning park plans that were started prior to COVID. Mr. McGuire stated that there will be a meeting this next weekend to talk about what improvements the recreation leagues would like to see at the park. He stated that Madison Sports Club, MYAA and SAY soccer will all be working together on a list of what they would like to see. He stated that Alex Webb was unable to attend the meeting tonight, but did send over minutes of their past meetings.

METROPARKS – Mr. Willoughby asked for discussion concerning MetroParks of Butler County and how they are bringing in Jamie Sabbach from 100% Consulting to Southwest Ohio for her Financial Certification Sustainability Certification Program. Mr. Runnels asked if the township was interested in participation with MetroParks.

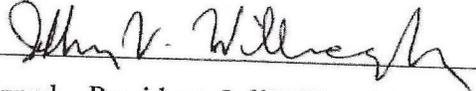
SCHOOL CALENDAR – Mr. Willoughby asked for discussion concerning the school calendar. Mr. McGuire stated that the school calendar is moving along and should be ready for the new school year.

ITEM 2024 – 099 ADJOURNMENT

Mr. McGuire made a motion to adjourn the meeting at 8:00 p.m. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Jeff Willoughby

MADISON TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
JULY 17, 2024

The Madison Township Board of Trustees met this day in REGULAR session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Present, Mrs. Lapensee – Present, Mr. Runnels – Absent.

PUBLIC HEARING:

None.

PUBLIC COMMENTS:

Energy Alliances – Rich Surace stated that he was here tonight checking back in with the township about providing aggregation brokerage services to the township. He handed out a brochure of information about their services which listed other communities in Butler County who they currently serve. He stated that they provide quarterly reports for their clients which outline how much money the entity and residents save over the quarter on gas and electric. Mr. Willoughby asked what the rates would look like this coming year. Mr. Surace stated that they will be even more than what we are paying now or could potentially stay flat. Mr. Surace stated that they may be able to get a 24-month contract to help save money.

Leeta Grubbs, 2200 Renee Drive, asked about the potential development on State Route 122 near the intersection of West Alex. Mr. Willoughby stated that he talked with Butler County, and nothing has been submitted for that property at this time. Ms. Grubbs stated that she heard that Middletown was going to annex that area. Mr. Coldiron explained that there is no sewer for that property. Mr. Willoughby stated that the property is not contiguous to any properties in Middletown so that property could not be annexed. She also asked about the roundabout at Elk Creek and State Route 122. Mr. Willoughby stated that this would happen next year in the spring.

Teresa – She stated that the school calendar is almost completed, but they still have space for advertising. She stated that it should be done by the end of next week. She stated that she posted something on our Facebook page in case anyone is interested. She stated that she needs all ads by 7/20. She stated that the fall newsletter has another week before a cut-off date of 8/1/24.

Chad Smith – Metroparks. Mr. Smith stated that he was here tonight to talk about the improvements being made to Sebald Park. He stated that the two entrances (Sebald and the old golf course entrance) will connect from Martz all the way through to Elk Creek once the improvements are finished. He stated that Metroparks will receive Clean Ohio Grant funds in the amount of 1.1 million dollars and the second phase will be funded with State Capital Funds (2025 Fall). He stated that there are trails through the park now, but the road will give access to the launch area. He stated that the park is closed at dark each night.

ITEM 2024 – 102 – APPROVE THE MINUTES

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the minutes of the regular meeting of June 19, 2024 and the special meetings minutes for June 27, 2024, as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 103 – APPROVE THE BILLS

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the bills for this period as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 104 – APPROVE THE ROAD SIGN CHECKS

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the road sign checks as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 105 – APPROVE THE FISCAL OFFICERS REPORT

Mrs. Lapensee stated that we had the following amounts in our checking account and major fund balances:

Checking Account:	\$1,566,079.33
HRA Account:	\$14,552.07
STARR Ohio:	\$1,100,000.00 - Interest earned in June 5,084.51
Revenue to Date:	\$1,848,126.11
Expenditures to Date:	\$1,426,637.55
Payments June:	\$141,562.60
Fund Balances:	\$421,622.13 General Fund/\$119,152.19 Road/Bridge Fund/\$174,394.46 Road Fund/\$1,685,907.57 Fire Fund
Total All Funds:	\$2,600,260.97

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the Fiscal Officers Report as presented. Vote: AYES: Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

FIRE/EMS DEPARTMENT REPORT – Chief Kent Hall presented the June Fire and EMS stats and discussed previous notable fire runs within the community. He stated that they had 25 fire related incidents in June and 84 EMS calls which resulted in 45 patients being transported. He stated that the fire department has hose and nozzle deployment training tonight. He stated that they received an additional retention grant from the state of Ohio and should be received in the

next 10 to 15 days. He stated that the Butler Tech Rescue Team will have trench rescue training in Madison on July 11. He stated that the road department will be digging the trench on the property next door to the offices for them to train in and then they will fill the hole back in. Chief Hall stated that Bricks will be reprogramming the radios this year and that it will be the last year. He stated that the mobile radios cannot be upgraded again for next year and will not work so we will need to budget to replace all the radios we have. Mr. Willoughby asked how many radios we have that we will need to be replaced. Chief Hall stated that we have 9 units that will cost \$5,000.00 apiece. Chief Hall stated that we recently took a tour of the Brookville Fire Department on 7/4/24, Annual Hose Testing on 7/10 (only one section of hose was bad this time), 7/13 Safe haven farm touch a truck event (Mr. McGuire stated that there may be another one in September), 7/16 annual band camp hose testing, 7/29 ladder testing. He stated that they have been having septic issues again at Station 153. He stated that he believes there is a break in the line.

ROAD/CEMETERY REPORT – Mr. Cassidy reported that he applied for a safety grant through OTARMA to purchase safety gear. He stated that they mowed rights-of-way through the township the week of June 28th. He stated that it generally takes a few weeks to finish. He stated that they will send a resident a notice about putting items in the ditch on Coyster Cliffs. He stated that they continue to clean up Elk Creek cemetery by cutting more brush. He stated that the cemetery is larger than what he anticipated. He stated that someone dumped a large amount of blacktop on our property, and we had to haul it off. He stated that they have been mowing our township owned properties, the new windows for the township building will be in and installed next week, and they will be replacing a storm water pipe in the Rolling Meadows Subdivision.

OLD BUSINESS:

CINTAS – Mr. Cassidy stated that he met with the General Manager and the township must stay with Cintas until February of 2026. He stated that he did receive the second pair of coveralls that they have been paying for since last year, but never received. He stated that Cintas claims that they were never notified that they were not providing the second set, so that is why they claim they are not in default of the contract. He stated that we should have notified them of the fact that we did not receive the second set of coveralls. Mr. Willoughby stated that he would like a written letter from Cintas explaining that. He feels that since we did not receive what we have been paying for, we need a refund.

NEW BUSINESS:

ITEM 2024 – 106 APPROVE A REQUEST TO THE BUTLER COUNTY ENGINEER'S OFFICE TO SURVEY ELK CREEK CEMETERY AT NO CHARGE TO THE TOWNSHIP.

Mr. Cassidy asked that the board approve this item so that they will know where the property lines are for the cemetery.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the request to the Butler County Engineer's Office to Survey Elk Creek Cemetery. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 107 APPROVE THE PAYMENT FOR EMERGENCY TREE REMOVAL IN MILTONVILLE CEMETERY.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the payment for emergency tree removal in the Miltonville Cemetery in the amount of \$1,500.00 for Ash Tree Service Pro. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 108 APPROVAL OF THE CONTRACT WITH TRI-STATE PUBLIC SAFETY GRANTS FOR THE PURPOSE OF GRANT WRITING.

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve a contract with Joe Perkins to write grants for the township where he will receive 5% of what is awarded. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

DISCUSSION:

POSTING SIGNS IN TOWNSHIP PARK – Mr. Willoughby stated that they have received a request to install signs in the township park advertising for businesses. Mr. McGuire stated that he was not in favor of allowing business advertising, but he would not mind if other signs that are posted that are community oriented, advertise a food truck rally or community events.

STRATEGIC COMMUNITY INVESTMENT GRANT – Mr. Willoughby stated that Madison Township will be a recipient of a onetime strategic community investment grant. He stated that we received \$1,750,000.00 to build a new fire station and \$500,000.00 for park development.

PARK DEVELOPMENT – Mr. Willoughby stated that they were unsuccessful in receiving a FEMA grant to help pay for the park improvements. He stated that he will keep submitting grants to help pay for the improvements. He stated that he will also get the terms and conditions (contract) to build the concession stand.

FIRE STATION DEVELOPMENT – Mr. Willoughby stated that they will continue to move forward with building a new fire station. He stated that they need to develop a Request for Proposals (RFP) so that they can start interviewing architects so that plans can be made for bid documents and then the station can be put out for bid.

CERTIFIED MAIL – Mr. Willoughby stated that Mr. Runnells had indicated to him that it would be cheaper to send out letters for noxious weeds by first class/priority mail instead of sending it by certified mail. He stated that Dave would be looking into this item further and bring back a recommendation at the next meeting. Mrs. Lapensee pointed out that we may be required to send letters certified because we need to have that green card that gets returned that indicates whether the person it is sent to signs the back of the card which indicates they either received the card, refused to sign the card or did not go to the post office to pick it up.

HEALTH AND WELLNESS GRANT FUNDING – Mr. McGuire stated that he was contacted by a company that provides funding for fitness equipment for the park. He stated that we could

potentially receive up to \$300,000.00 in funding. He stated that he will research that further and provide a recommendation at a later meeting.

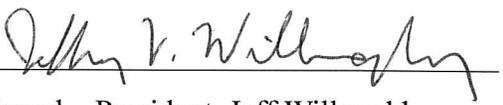
ENERGY AGGREGATION – Mr. Willoughby stated that Mr. Runnells had indicated to him that there have been some other energy aggregation companies that have reached out to the township trying to get copies of our energy bills and want the township to switch to them. Mrs. Lapensee stated that this is another “supplier” trying to get the township to leave its own aggregation program and purchase gas or electricity through them. She stated that it is not a broker like Energy Alliances.

ITEM 2024 – 109 ADJOURNMENT

Mr. McGuire made a motion to adjourn the meeting at 7:30 p.m. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Jeff Willoughby

MADISON TOWNSHIP BOARD OF TRUSTEES
SPECIAL MEETING
AUGUST 13, 2024

The Madison Township Board of Trustees met this day in SPECIAL session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:00 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Present, Mrs. Lapensee – Present, Mr. Runnels – Absent.

PUBLIC COMMENTS:

None.

NEW BUSINESS:

ITEM 2024 – 110 – MOTION TO APPROVE INCREASES IN APPROPRIATIONS FOR THE FIRE AND GENERAL FUNDS, INTRAFUND TRANSFERS, ADVANCES, THEN AND NOWS, PURCHASE ORDERS AND SUPERBLANKETS FOR MULTIPLE FUNDS.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve increases in the following appropriation line items:

1. 2191-220-341-0000 Increase \$3,000.00 for a total of \$6,000.00
2. 2191-760-740-0000 Increase \$31,000.00 for a total of \$50,125.00
3. 1000-110-360-0000 Increase \$4,000.00 for a total of \$14,000.00
4. 1000-920-920-0000 Increase \$1,000.00 for a total of \$1,000.00
5. 1000-120-359-0000 Increase \$3,000.00 for a total of \$9,500.00

Vote: AYES: McGuire, Mr. Coldiron, Mr. Willoughby. NAYS: None. The motion was declared approved.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the following intrafund transfers:

1. 1000-330-750-0000 move \$3,000.00 to 1000-610-599-0000
2. 2021-330-420-0004 move \$5,000.00 to 2021-330-430-0000
3. 2021-330-420-0004 move \$2,500.00 to 2021-330-360-0000
4. 2021-330-420-0004 move \$2,500.00 to 2021-330-420-0005

Vote: AYES: McGuire, Mr. Coldiron, Mr. Willoughby. NAYS: None. The motion was declared approved.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve an advance from the General Fund to the Lighting District Fund in the amount of \$1,000.00 to make payments to Duke Energy for Lighting District bills.

Vote: AYES: McGuire, Mr. Coldiron, Mr. Willoughby. NAYS: None. The motion was declared approved.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the following expenditures/then and nows:

1. TriState Public Safety Grants (grant writing) - \$2,736.05
2. City of Trenton (repairs to vehicles) - \$4,717.57
3. Reveal Marketing (newsletter and website) - \$650.00
4. Ash Tree Service (tree removal) - \$450.00
5. Koenig - \$1,546.33
6. Ace Hardware - \$153.20
7. D&S Auto Parts - \$567.74
8. Bound Tree (EMS supplies) - \$1,275.23
9. HRA reimbursements for employees (June and July) - \$11,871.33

Vote: AYES: McGuire, Mr. Coldiron, Mr. Willoughby. NAYS: None. The motion was declared approved.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the following Super Blanket Purchase Orders:

1. \$1,500.00 – 1000-120-341-0000
2. \$10,000.00 – 1000-110-599-0000
3. \$10,000.00 – 1000-110-389-0000
4. \$5,000.00 – 1000-110-312-0000
5. \$9,049.20 – 2191-220-323-0000
6. \$2,284.80 – 2191-220-430-0000
7. \$5,000.00 – 2191-220-318-0000
8. \$10,000.00 – 2191-220-310-0000
9. \$2,650.00 – 1000-610-599-0000
10. \$5,000.00 – 2021-330-430-0000
11. \$2,500.00 – 2021-330-360-0000
12. \$2,500.00 – 2021-330-420-0000

13. \$10,000.00 – 2021-330-220-0000

14. \$10,000.00 – 2191-220-389-0000

Vote: AYES: McGuire, Mr. Coldiron, Mr. Willoughby. NAYS: None. The motion was declared approved.

ITEM 2024 – 111 – MOTION TO APPROVE FIRE DEPARTMENT PURCHASES AND PURCHASE ORDERS FOR THOSE PURCHASES.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the following Fire Department Purchase and Purchase Orders:

1. \$18,686.11 – Municipal Emergency Services, Turn Out Gear (5) sets
2. \$989.90 – Public Safety Store, Safety Equipment
3. \$6,059.00 – Vogelpohl Fire Equipment, Fire Hose
4. \$4,160.00 – Fire Safety Services Inc., Fire Hose
5. \$672.95 – Lovelys Furniture, furniture for additional bunk room

Vote: AYES: McGuire, Mr. Coldiron, Mr. Willoughby. NAYS: None. The motion was declared approved.

ITEM 2024 – 112 – MOTION TO APPROVE AN MOU WITH THE STATE OF OHIO AND KROGER FOR ADDITIONAL OPIOID SETTLEMENT MONIES.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve an MOU with the State of Ohio and Kroger for Additional Opioid Settlement Monies.

Vote: AYES: McGuire, Mr. Coldiron, Mr. Willoughby. NAYS: None. The motion was declared approved.

ITEM 2024 – 113 – MOTION TO APPROVE LONGEVITY/RETENTION PAY TO THE PART-TIME EMS EMPLOYEES.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve longevity/retention pay for the Part-Time EMS Employees in the amount of \$1,948.84 per employee (25) for a total of \$48,721.00 to the following employees: Bittner, Bowling, Carroll, Dillon, Duggins, Earwood, Edgren, Elliott, Goodwin, Goschinski, Green(Mason), Green (Matt), Hall (Kent), Hughes, Korb, Lyninger, Mileti, Neanover, Peters, Ramsey, Rutherford, Shandrew, Shappelle, Swearington, and Ward.

Vote: AYES: McGuire, Mr. Coldiron, Mr. Willoughby. NAYS: None. The motion was declared approved.

ITEM 2024 – 114 – MOTION TO ALLOW MADISON SCHOOLS/BUS TRANSPORTATION OFFICE TO INSTALL A POLE WITH REPEATER SYSTEM FOR RADIO TRANSMISSION BETWEEN THEIR DISPATCH AND BUSES FOR BETTER SERVICE ON TOWNSHIP OWNED PROPERTY.

Mr. McGuire moved, Mr. Coldiron seconded the motion to allow the Madison School Board/Bus Transportation Office to install a pole with repeater system for radio transmission between their dispatch and buses for better service on township owned property. Discussion continued.

Mr. Willoughby stated that the pole will be installed on township property next to the property owned by Southwest Regional Water District. Mr. Willoughby stated that he asked for a hold harmless agreement with the schools.

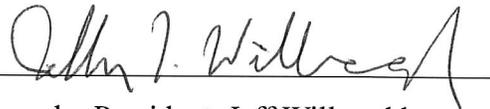
Vote: AYES: McGuire, Mr. Coldiron, Mr. Willoughby. NAYS: None. The motion was declared approved.

ITEM 2024 – 115– ADJOURNMENT

Mr. McGuire made a motion to adjourn the meeting at 6:20 p.m. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron, and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Jeff Willoughby

MADISON TOWNSHIP BOARD OF TRUSTEES

REGULAR MEETING

SEPTEMBER 18, 2024

The Madison Township Board of Trustees met this day in REGULAR session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Present, Mrs. Lapensee – Present, Mr. Runnels – Present.

PUBLIC HEARING:

None

PUBLIC COMMENTS:

Teresa Nichols – web designer/newsletter editor, stated that the newsletter is ready to send out and the school calendars/letters went out recently and hopefully everyone received them. She stated that Miami University paid for a school calendar ad, but the ad was missed in the calendar, and she asked the Board if they should issue a refund for the amount of the ad. She stated that she did put that ad in the fall newsletter but feels that the calendar gives them more exposure. Ms. Nichols stated that she would also like to fill blank spaces in the newsletter with content from the Middletown downtown group. The board agreed that would be okay as long as they are a non-profit group there will be no charge.

Jeanie Willoughby stated that we should have the trustees meeting and events listed on the calendar pages of the school calendar since the Township does all of the work and pays for the calendar. Ms. Nichols stated that she did put the meetings on the front page of the calendar. She thought it would be more visible on the front. Mr. McGuire suggested putting those items on the front and in the date squares for each month.

ITEM 2024 – 126 – APPROVE THE MINUTES

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the minutes of the regular meeting of August 21, 2024, and Special Meeting September 5, 2024, as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 127 – APPROVE THE BILLS

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the bills for this period as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 128 – APPROVE THE ROAD SIGN CHECKS

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the road sign checks as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 129 – APPROVE THE FISCAL OFFICERS REPORT

Mrs. Lapensee stated that we had the following amounts in our checking account and major fund balances:

Checking Account:	\$2,413,055.88
HRA Account:	\$13,473.19
STARR Ohio:	\$1,100,000.00 - Interest earned in August 5,071.44
Revenue to Date:	\$3,179,737.38
Expenditures to Date:	\$1,903,543.72
Payments August:	\$222,982.14
Fund Balances:	\$470,511.33 General Fund/\$201,958.10 Road/Bridge Fund/\$293,599.24 Road Fund/\$2,336,806.49 Fire Fund
Total All Funds:	\$3,505,328.28

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the Fiscal Officers Report as presented. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

FIRE/EMS DEPARTMENT REPORT – Chief Kent Hall presented the August Fire and EMS stats and discussed previous notable fire runs within the community. He stated that they had 28 fire related incidents in August and 93 EMS calls which resulted in 54 patients being transported. Chief Hall stated that training this month will be truck check off to make sure everyone can operate all the vehicles in the department. Chief Hall stated that the new truck will be on the production line soon and should be finished by November or December. Chief Hall stated that our grant writer was successful in getting another grant through workers comp which will pay for a second set of rescue tools which will be placed on the new engine. He stated that the Springfest Committee has also voted to gift the Fire Department a new thermal imaging camera. Chief Hall stated that they will have training in the schools for fire drills and that even though there is not a burn ban in this county, he does not recommend that residents have any open burns due to the dryness of the entire area. Chief Hall stated that the homecoming parade will be on Thursday, September 26th and that the ATV was used to rescue a man who crashed his own ATV along the RR tracks in a wooded area.

Assistant Chief Peters stated that they continue to work with Medicount on setting up their new EMS Billing. He stated that he will need a letter from the IRS verifying our tax ID number and our new billing rates and that will hopefully be approved later in the meeting. He stated that he will also need a government accountability letter. Chief Hall stated that we are going to lose a lot of money this year due to Change Health Care's hack earlier this year. He asked if we could go after them for all the money we have lost and will continue to lose. Mr. Willoughby suggested checking with the Prosecutors Office.

ROAD/CEMETERY REPORT – Mr. Cassidy reported that they have been cleaning out ditches throughout the township. He stated that during one particular cleanout on Dickey Road, the tractor caught a power line in the ditch. He stated that he had to wait for Duke Energy to show up and remove the line from the tractor. He stated that they will continue with brush mowing along the rights-of-way for the next couple of weeks but will need a flagger for Micheal Road due to the curves. He stated that the chipper needs service for the safety switch. He stated that he believes it is a 2019 or 2020 and may still be under warranty, and only has less than 40 hours on the machine. Mr. Cassidy reported that he and some of the employees attended the Science Review Show today near Columbus. He stated that since they have not been mowing as much due to the weather, they have been completing truck maintenance. Mr. Willoughby asked if they have enough salt to start off the winter? Mr. Cassidy stated yes. He stated that he will also need to purchase 2 new mowers next year.

OLD BUSINESS:

ITEM 2024 – 130 APPROVE THE REQUEST FOR QUALIFICATIONS FOR A FIREHOUSE DESIGN.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the request for qualifications ad for a firehouse design.

Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

NEW BUSINESS:

ITEM 2024 – 131 APPROVAL OF NEW EMERGENCY MEDICAL SERVICES BILLING RATES.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the new EMS billing rates with Medicount. Discussion continued.

Jordan Peters, Assistant Chief, stated that he recommends that the board adopt new EMS billing rates to more in line with our neighbors. He stated that these rates are needed by Medicount to start our account with them. He recommends that we charge the following rates:

1. Mileage - \$16.57
2. BLS calls - \$785.81
3. ALS calls - \$937.66
4. ALS 2 calls - \$1,352.86

Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 132 APPROVAL AUTHORIZING AN ADDITIONAL 25-HOURS OF BLOCK TIME WITH OUR IT COMPANY COMPUTER SERVICES NOW IN THE AMOUNT OF \$3,000.00.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve and authorize an additional 25-hour block time with our IT company Computer Services Now. Discussion continued.

Mr. Runnells stated that we have approximately 6 hours of time remaining on our current block of time that was approved. He stated that we used some of our hours transitioning to .GOV.

Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 133 APPROVAL TO DECLARE 6250 MIDDLETOWN GERMANTOWN ROAD A NUISANCE.

Mr. McGuire moved; Mr. Coldiron seconded the motion to declare 6250 Middletown Germantown Road nuisance due to noxious weeds. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 134 APPROVAL TO REQUEST THE BUTLER COUNTY ENGINEER'S OFFICE TO SURVEY PLEASANT HILL CEMETERY BOUNDARIES FOR THE TOWNSHIP.

Mr. McGuire moved; Mr. Coldiron seconded the motion to ask the Butler County Engineer's Office to survey Pleasant Hill Cemetery boundaries at no cost to the township. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 135 APPROVAL TO HIRE URETHANE UNLIMITED TO REPAIR THE ROOF ABOVE THE MEETING ROOM DUE TO LEAKS IN THE AMOUNT OF \$600.00.

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve and hire Urethane Unlimited to repair the roof above the meeting room due to leaks in the amount of \$600.00. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 136 APPROVAL OF LIGHTING DISTRICT ASSESSMENTS FOR THE TAX YEAR 2024.

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the lighting district assessment for the tax year 2024 in the amount of \$ _____. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 137 APPROVAL TO PURCHASE SAFETY EQUIPMENT FOR ROAD TRUCKS WITH GRANT MONEY RECEIVED FROM OTARMA IN THE AMOUNT OF \$1,127.94.

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the purchase of safety equipment for road trucks with grant money received from OTARMA in the amount of \$1,127.94. Discussion continued.

Mr. Cassidy stated that he would like to purchase reflective chevrons on the tailgates of Truck 1 and 2 (\$675.00 from Fire hawk Graphics) and the tailgate assembly combination brake, running, turn signal and strobe lights for Truck 2 (\$452.94) which total \$1,127.94.

Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 138 APPROVE AND ACCEPT A GRANT FROM THE ELKS IN THE AMOUNT OF \$1,000.00 AND APPROVE PURCHASES FROM THAT GRANT IN THE SAME AMOUNT FROM VOLGELPOHL.

Mr. McGuire moved; Mr. Coldiron seconded the motion to accept and approve a grant from the Elks in the amount of \$1,000.00 and purchases from Vogelpohl for the same amount. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 139 APPROVE AND ACCEPT A GRANT FROM THE BUREAU OF WORKERS COMPENSATION IN THE AMOUNT OF \$37,541.25, INCREASE THE APPROPRIATIONS, AND APPROVE EXPENDITURES FROM HOWELL RESCUE SYSTEMS IN THE AMOUNT OF \$50,055.00 TO PURCHASE RESCUE TOOLS.

Mr. McGuire moved; Mr. Coldiron seconded the motion to accept and approve a grant from the Bureau of Workers Compensation in the amount of \$37,541.25, increase the appropriations for the purchase in the fire fund and approve expenditures from Howell Rescue Systems in the amount of \$50,055.00 to purchase rescue tools. Discussion continued.

Chief Hall stated that we have been awarded a grant in the amount of \$37,541.25 for the purchase of Rescue Tools. He stated that we will have a match of \$12,513.75 for a total purchase price of \$50,055.00. He stated that this will be the second set of new tools we have purchased and will replace the existing pair of Jaws of Life that is 25 years old. He stated that it will be placed on the new fire engine.

Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

DISCUSSION:

OTA WEBINARS – Mr. Willoughby asked if we are able to get the group access to training on OTA's website for the remainder of 2024. Mrs. Lapensee stated that she will find out if this subscription is for a calendar year or for one-year periods and report back to the board.

TRICK OR TREAT – Mr. Runnells asked the board when they want to schedule Trick or Treat. He suggested 10/31/24 from 6 to 8 p.m. He stated that Wayne Township is having theirs from 5:30 to 7 p.m. The Board agreed on 6 to 8 p.m.

AGGREGATION – Mr. Willoughby stated that we will need to have a discussion soon about what we are going to do with the aggregation contract.

PARK BUILDING BIDS – Mr. Willoughby stated that we met last Friday to review bids for the new park concession stand building. He stated that the bids are due next Friday. He stated that he did find out that we will be getting the grant money upfront for the project and will not have to float the costs of the project then get reimbursed.

ITEM 2024 – 140 MOTION TO ENTER EXECUTIVE SESSION

Mr. McGuire made a motion to enter into Executive Session at 7:16 p.m. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.

ITEM 2024 – 141 ADJOURNMENT

Mr. McGuire made a motion to adjourn the meeting at 7:30 p.m. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Jeff Willoughby

MADISON TOWNSHIP BOARD OF TRUSTEES

REGULAR MEETING

OCTOBER 16, 2024

The Madison Township Board of Trustees met this day in REGULAR session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Present, Mrs. Lapensee – Present, Mr. Runnels – Present.

PUBLIC HEARING:

None

PUBLIC COMMENTS:

Jeanie Willoughby – Mrs. Willoughby stated that she was concerned about the newsletter and the number of typos that appeared in the last issue. She stated that her husband had submitted two articles for the newsletter, and they did not make it into the newsletter. Ms. Nichols stated that she highlighted a paid ad and that there was a glitch with the fire department article.

Mid Pointe Library – The library dropped information for the upcoming levy.

ITEM 2024 – 136 – APPROVE THE MINUTES

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the minutes of the regular meeting of September 21, 2024 as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 137 – APPROVE THE BILLS

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the bills for this period as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 138 – APPROVE THE ROAD SIGN CHECKS

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the road sign checks as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 139 – APPROVE THE FISCAL OFFICERS REPORT

Mrs. Lapensee stated that we had the following amounts in our checking account and major fund balances:

Checking Account: \$4,176,798.27

HRA Account: \$11,619.43

STARR Ohio:	\$1,100,000.00 - Interest earned in September - \$5.066.40
Revenue to Date:	\$5,057,579.74
Expenditures to Date:	\$2,068,017.97
Payments Sept:	\$145,023.80
Fund Balances:	\$517,402.85 General Fund/\$196,094.63 Road/Bridge Fund/\$299,423.30 Road Fund/\$4,006,400.91 Fire Fund
Total All Funds:	\$5,218,696.39

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the Fiscal Officers Report as presented. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

FIRE/EMS DEPARTMENT REPORT – Chief Kent Hall presented the September Fire and EMS stats and discussed previous notable fire runs within the community. He stated that they had 35 fire related incidents in September and 79 EMS calls which resulted in 41 patients being transported. He stated that a thermal imaging camera was donated by the Springfest committee and that the fire engine we purchased in 2023 is 90% complete and there will be a November inspection with a final completion date in December. He stated that Chief Yater will be retiring on October 31. Chief Hall stated that they had Fire Prevention Day in the school on October 7th. He stated that there will be confined space training next month at Duke Energy on Woodsdale Road because they will be decommissioning a couple of the towers.

ROAD/CEMETERY REPORT – Mr. Cassidy reported that they have finished foundation work in the Cemetery. He stated that they have also finished the installing of the new chevrons and new taillights on the trucks. He stated that they made their way around the township completing storm cleanup with a chipper. He stated that they also fixed a driveway apron on County Line Road, and they mowed one last time. He stated that the Elk Creek Cemetery was surveyed by the county, and we own more than we thought, because the property goes more north and to the one side by 20 feet. He stated that the neighbor will have to move their driveway. He stated that Southwest Water fixed the sinkhole on Mossiman and that Howe Road at Elk Creek will be shut down to fix the water line at the intersection.

Mr. McGuire asked about the curve sign study that they recently received. Mr. Cassidy stated that he will put together a plan to correct the signs, but he will have to figure out which ones need to be fixed.

OLD BUSINESS:

Aggregation – Mr. Willoughby stated that we will need to put together a term sheet for the cost, term, customer service and communication to the residents for companies to bid on (or provide why they should be hired). He stated that he wants to get quotes back by the end of the year.

NEW BUSINESS:

Health Care Reimbursements for the Board – Mr. Willoughby asked the other two board members to submit their reimbursements for healthcare expenses at the next meeting so that we can get those costs approved.

ITEM 2024 – 140 SCHEDULE SPECIAL MEETING TO DISCUSS THE 2025 BUDGET

Mr. Willoughby asked if we needed to have a budget meeting next month so that we can get the budget approved by December. Mrs. Lapensee stated yes. Mr. McGuire moved, Mr. Coldiron seconded the motion to schedule a special meeting to discuss the budget prior to the November meeting on November 20 at 5:30 p.m. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

Park Building Detail Drawings – Mr. Willoughby stated that he will reach out and get a cost for the missing items in the bid documents for the park building (utilities).

ITEM 2024 – 141 APPROVAL OF BACKHOE REPAIRS IN THE AMOUNT OF \$1,000.00 TO QUAKER TRACE TRACTOR.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve and authorize repairs to the backhoe in the amount of \$1,000.00 to Quaker Trace Tractor. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 142 APPROVAL OF THE ADOPTION OF A NEW MAILBOX POLICY.

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve and adopt a new mailbox policy. Discussion continued. Mr. Cassidy asked that the board update the mailbox policy since we will be close the snow season. He also stated that we will be moving the township and church mailbox across the street to make it safer to retrieve the mail. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 143 APPROVE THE HIRING OF THE FOLLOWING PART-TIME EMS PERSONNEL PENDING PAPERWORK: CHRIS FERGUSON, JACOB HENDRICKS, TODD BRAMLEE, AARON FOLEY AND LARRY ANGLIN.

Mr. McGuire moved; Mr. Coldiron seconded the motion to hire Chris Ferguson (FF/P), Jacob Hendricks (FF/P), Todd Bramlee (FF/EMT), Aaron Foley (FF/P), and Larry Anglin (FF/EMT). Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 144 APPROVE THE DECLARATION OF A NUISANCE FOR 6007 HURSH ROAD FOR A JUNK MOTOR VEHICLE.

Mr. McGuire moved; Mr. Coldiron seconded the motion to declare a nuisance for 6007 Hursh Road for a junk motor vehicle. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

DISCUSSION:

TRICK OR TREAT NIGHT – Mr. Willoughby stated that Trick or Treat Night will be on Halloween, October 31st from 6:00 p.m. to 8:00 p.m.

WATER LEAK AT STATION 152 – Chief Hall stated that they have a water leak at the Fire Station in the bell tower. He stated that it is an historical structure that was built 170 years ago as a school house. He stated that when we added a new roof, they left the tower and have had nothing but problems with the tower ever since. He stated that he obtained two quotes to fix the tower – one to repair it for \$1995.00 and one to remove it for \$6,675.00 from Rausch

Exvacating. Chief Hall stated that he preferred to just remove the structure and eliminate any more leaks.

Mr. McGuire moved; Mr. Coldiron seconded the motion to add to the agenda to remove the bell tower from Station 152 and increase appropriations to pay for it. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024-145 APPROVE THE INCREASE IN APPROPRIATIONS IN THE AMOUNT OF \$6,675.00 IN THE FIRE FUND – REPAIRS AND MAINTENANCE LINE ITEM – AND THE EXPENDITURE OF \$6,675.00 TO RAUSCH EXCAVATING TO REMOVE THE BELL TOWER FROM STATION 152.

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the increase in appropriations in the amount of \$6,675.00 in the Fire Fund and the expenditure of \$6,675.00 to Rausch Excavating to remove the bell tower from Station 152. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

2025 PAVING – Mr. Cassidy stated that he wanted to discuss the 2025 Paving because he would like to bid out our own paving instead of going through the County Engineer’s Office to save money. He stated that next on the list for paving would be the Rolling Meadows Subdivision which includes Eunice, Norma, Joanne, Erik, Ernestine, Kyle and Ada. He stated that the County estimated the paving to cost \$206,544.00 and Mr. Cassidy got an estimate from Normac in the amount of \$185,000.00. He stated that we budgeted \$280,000.00 and he would like to go ahead and bid the work out ourselves and then also include seal cracking on Mossiman in the amount of \$21,500.00 from 122 to Howe Road. He stated that the county needs to know by December 1, 2024 if we are going to be with them or out on our own. The Board agreed to allow Mr. Cassidy to bid out our own program. Mrs. Lapensee stated that she would share their paving document with Mr. Cassidy so he would not have to reinvent the wheel.

ITEM 2024 – 146 MOTION TO ENTER EXECUTIVE SESSION

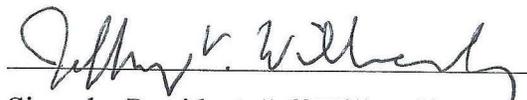
Mr. McGuire made a motion to enter into Executive Session at 7:25 p.m. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.

ITEM 2024 – 147 ADJOURNMENT

Mr. McGuire made a motion to adjourn the meeting at 7:54 p.m. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Jeff Willoughby

MADISON TOWNSHIP BOARD OF TRUSTEES

SPECIAL MEETING

NOVEMBER 11, 2024

The Madison Township Board of Trustees met this day in SPECIAL session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:00 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Present, Mrs. Lapensee – Absent, Mr. Runnels – Present.

Also Present: Chief John Hall.

PUBLIC COMMENTS:

None.

NEW BUSINESS:

RFQ Discussion for the Fire Station Design – Mr. Willoughby asked for discussion concerning the RFQ's the township received to design the new fire station. Mr. Willoughby asked if everyone had reviewed the material that was submitted and asked that we narrow down the choices to the top 4.

The Board agreed that the top 4 choices for interviews will be: APP Architecture, WDC, KZF and Emersion Design.

Mr. Willoughby stated that the top questions that they will need to answer will be:

1. How to approach the septic system;
2. Engineering disciplines and soil sampling;
3. How will they approach the utility connections;
4. What experience do they have with fire stations of our size and area;
5. What other projects do they have currently going that may affect the timing for our design.

He asked that everyone think about what questions they may want to ask the consultants during the interview.

ITEM 2024 – 148 – ADJOURNMENT

Mr. McGuire made a motion to adjourn the meeting at 6:30 p.m. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.

Kimberly Lapensee

Attest – Fiscal Officer, Kimberly Lapensee

Jeff Willoughby

Signed – President, Jeff Willoughby

MADISON TOWNSHIP BOARD OF TRUSTEES

SPECIAL MEETING

NOVEMBER 20, 2024

The Madison Township Board of Trustees met this day in SPECIAL session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 5:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Absent, Mrs. Lapensee – Present, Mr. Runnels – Present.

Also Present: Chief John Hall and Assistant Chief Jordan Peters.

PUBLIC COMMENTS:

None.

NEW BUSINESS:

Budget Meeting to discuss the Fiscal Year 2025 Budget – Mrs. Lapensee presented the Fiscal Year 2025 budget to the Board. The board had questions in the following funds:

1. How much did we receive from the City of Trenton concerning the annexed property and what fund did we put it in. Mrs. Lapensee stated that we received around \$48,000.00 from that and she put it in the general fund. Mr. Willoughby stated that we will most likely need to divide that out depending on the funds it was generated from. Mrs. Lapensee stated that she would look into that and send them the email she received from the City.

2. What is all included in the other expenses category. Mrs. Lapensee stated that all other items that do not fit into the other line items are placed in other. She stated that since we did not have money appropriated for printing, she assigned the newsletter and calendar expenses to the other category.

Mr. Coldiron entered the meeting at 5:45 p.m.

3. Mrs. Lapensee stated that she made the changes that Mr. Cassidy asked for in the road funds which includes moving money from contracted services in the gas tax fund to operating supplies for salt; contracted services in the road and bridge fund to salaries; contracted services to improvements to building.

4. Mrs. Lapensee stated that she will need to transfer the \$150,000.00 we received from the county for the park into the 2171 park fund which will be used along with the \$500,000.00 received from the state to build the concession/restroom.

5. Chief Hall asked that we decrease the uniform reimbursement line item down from \$28,600 to \$5,000.00 and use that money for other items such as training (\$5,000 to \$10,000), telephone (\$3,300 to \$5,000), tools and equipment (\$65,000 to \$75,000) and machinery/equipment (Capital) (\$85,000 to \$150,000) because they will need to purchase a new heart monitor \$55K,

new mobile radios since the county is phasing out their existing radios (\$65K) and they will need to purchase new turn out gear (\$30K). He stated that they will be applying for grants to help pay for the radios through MARCS. Mrs. Lapensee stated that we will also need to add a line item for debt service for the fire station once we pass the necessary legislation to borrow the money for the fire station.

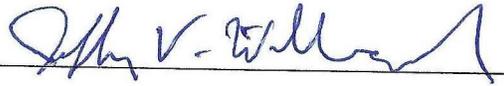
6. Mrs. Lapensee stated that she will also have to move the money received for the fire station into a capital account just to build the station and we will then put the money we borrow into that account for the expenses needed for the station.

ITEM 2024 – 149– ADJOURNMENT

Mr. McGuire made a motion to adjourn the meeting at 6:05 p.m. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Jeff Willoughby

MADISON TOWNSHIP BOARD OF TRUSTEES

SPECIAL MEETING

DECEMBER 4, 2024

The Madison Township Board of Trustees met this day in SPECIAL session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:00 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Present, Mrs. Lapensee – Present, Mr. Runnels – Present.

PUBLIC COMMENTS:

None.

NEW BUSINESS:

ITEM 2024 – 159– RESOLUTION TO HIRE LINSAY WINDLE TO THE POSITION OF OFFICE MANAGER

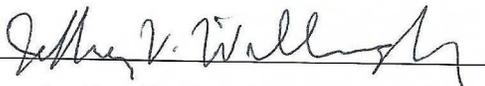
Mr. McGuire made a motion to hire Linsay Windle to the position of Office Manager effective December 16, 2024. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.

ITEM 2024 – 160– ADJOURNMENT

Mr. McGuire made a motion to adjourn the meeting at 5:40 p.m. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Jeff Willoughby

MADISON TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
DECEMBER 18, 2024

The Madison Township Board of Trustees met on this day in REGULAR session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Present, Mrs. Lapensee – Present, Mr. Runnels – Present.

Mr. Willoughby stated that he wanted to welcome Ms. Windle to the Madison Township staff as she started work with us on Monday. Mr. Willoughby also thanked Mr. Runnels for his service to the township for the past couple of years.

PUBLIC HEARING:

None

PUBLIC COMMENTS:

Greg Houser, stated that he understands that we received a grant in the amount of \$1,750,000.00 for the fire station, but would like to know why we need to expand? He stated that he feels that we will have more issues with the new fire station due to the trains. He stated that he does not feel that we need full-time coverage for the township with personnel. Mr. Houser stated that he doesn't feel that we are making good plans and can't afford to build a fire station. He stated that we do not need to build a new one.

Jeff Willoughby stated there are problems with each of the stations due to their age. He stated that they hired a consultant to do a study to look at all the stations and the study found that none of the stations can be expanded due to zoning constraints and utilities. He stated that the only building that could be expanded is the Life Squad building but will cost just as much as a new fire station. He stated that we have been looking at grant and funding sources to help pay for the cost of the new station. He stated that we have some design firms to look at tonight and it will help us decide what we can afford to build. He stated that if we continue to rely on volunteers to respond from their homes, the response time is 15 minutes. He stated that if we go to 24-hour coverage with part-time employees, the response time will decrease to 4 minutes.

Chief Kent Hall stated that the location of the squad building has been there for 40 years, and they have been responding from the center of the township. He stated that volunteerism is going away, and we need to change, or we will go away. He stated that we need better facilities in the township for the employees.

Teresa Nichols stated that she submitted a proposal to the board that she is okay with moving to a digital format for the newsletter, list serve email and will create a new calendar for the spring

newsletter. She stated that she would like to have everything by February 10th and put all in the mail by March 20th for the schools.

Jason Arididon with Globe Life made a presentation concerning life and other benefits for the township employees. He stated that this would be an approved 125 plan which is pre-tax, and the employees could have the costs payroll deducted. He stated that these policies are portable and can be taken with the employee wherever they may go. He stated that they have unique life benefits, accident policies, life insurance, term and hybrid policies, and cancer endurance policies. He stated that he would like to schedule a day when he can come back to discuss each employee's needs with them and see if any of their policies can help them.

ITEM 2024 – 161 – APPROVE THE MINUTES

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the minutes of the regular meeting of November 20, 2024, as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 162 – APPROVE THE BILLS

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the bills for this period as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 163 – APPROVE THE ROAD SIGN CHECKS

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the road sign checks for November and December for this period as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 164 – APPROVE THE FISCAL OFFICERS REPORT

Mrs. Lapensee stated that we had the following amounts in our checking account and major fund balances:

Checking Account:	\$4,519,947.48
HRA Account:	\$5,225.79
STARR Ohio:	\$1,100,000.00 - Interest earned in November - \$4,705.63
Revenue to Date:	\$5,759,060.35
Expenditures to Date:	\$2,368,603.04
Payments Nov:	\$140,777.95
Fund Balances:	\$507,541.90 General Fund/\$191,101.35 Road/Bridge Fund/\$299,285.64 Road Fund/\$3,913,614.43 Fire Fund
Total All Funds:	\$5,619,591.93

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the Fiscal Officers Report as presented. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

FIRE/EMS DEPARTMENT REPORT – Chief Kent Hall presented the Fire and EMS stats from November 23 to November 24 and discussed previous notable fire runs within the community. He stated that they had 329 fire related incidents in 2024 (44 bldg. fires, 88 motor vehicle crashes and 16 grass fires) and 1010 EMS calls which resulted in 554 patients being transported (456 non-transport). Chief Hall stated that they will have extrication training in March of next year, the rescue tools have been taken to Vogelpohl to be installed on the new engine, they received a grant to purchase new mobile radios for the vehicles and that the bell tower could not be repaired and had to be removed from the building to stop the water from leaking into the building.

Chief Hall awarded the following pins to the employees: Matt Moore – received his 10 year pin; Justin Carroll – received his promotion to training officer for 153; and Matt Green SR – received a promotion to Lieutenant.

ROAD/CEMETERY REPORT – Mr. Cassidy reported that the John Deere 610 was repaired, the backhoe was repaired, and the fuel pumps were fixed by placing oil drums underneath to create a dike to appease the inspectors. He stated that this year they did the following: 9 culverts were replaced, 4.3 miles of roads were paved, they facilitated 30 funerals, they cleaned out 500 feet of ditches, they attended the annual storm water meeting and inspected all storm water appurtenances. He stated that the EPA will be here to inspect salt storage soon.

OLD BUSINESS:

Aggregation – Mr. Willoughby stated that the agreement was signed by both parties (Energy Alliances and the Township) and executed.

NEW BUSINESS:

ITEM 2024 – 165 APPROVAL OF PAY INCREASES FOR THE ROAD DEPARTMENT IN THE AMOUNT OF 3%

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the pay increases for the road department in the amount of 3%. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 166 APPROVAL OF THE 2025 CEMETERY RULES, RATES AND REGULATIONS

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the new 2025 Cemetery Rules, Rates and Regulations. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 167 APPROVAL OF THE FINAL BUDGET AND APPROPRIATIONS FOR 2025.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the final budget and expenditures for 2025. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 168 APPROVAL OF THE FINAL REVENUE AND EXPENDITURES FOR 2024.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the final revenue and expenditures for 2024. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 169 APPROVAL OF TRANSFERS AND ADVANCES FOR 2024.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve transfers and advances for 2024. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

Mr. Willoughby went through the ranking of the design firms for the Fire House and entering into a contract with one of the firms. He stated that the top three firms they interviewed were: WDC, App Architecture, and KZF. The board agreed on contacting WDC to provide a price for the plans for the fire station.

Mr. McGuire moved; Mr. Coldiron seconded the motion to contact WDC to get a cost to design and administer the contract for building the new fire station. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

DISCUSSION:

ITEM 2024 – 170 APPROVAL OF 25 HOURS OF BLOCK TIME WITH CAMERA SECURITY NOW/IT COMPANY FOR A TOTAL OF \$3,000.00.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve 25 hours of block time with Camera Security Now/IT Company for a total of \$3,000.00. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 171 APPROVAL OF NEW FIRE AND EMS POLICY AND PROCEDURES MANUAL FOR THE FIRE DEPARTMENT.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the new Fire and EMS Policy and Procedures Manual for the Fire Department. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 172 APPROVAL TO ALLOW DAVID RUNNELLS TO PURCHASE ONE CEMETERY PLOT AT THE TOWNSHIP RESIDENT RATE.

Mr. McGuire moved, Mr. Coldiron seconded the motion to allow David Runnells to purchase one cemetery plot at the township resident rate. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 173 APPROVAL TO CHANGE THE TITLE OF ROAD SUPERINTENDENT TO PUBLIC WORKS MANAGER.

Mr. McGuire moved, Mr. Coldiron seconded the motion to change the title of Road Superintendent to Public Works Manager. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2024 – 174 MOTION TO ENTER EXECUTIVE SESSION

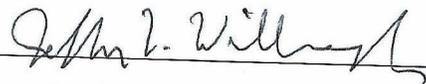
Mr. McGuire made a motion to enter into Executive Session at 7:23 p.m. to discuss the consideration of the appointment, employment, dismissal, promotion, or compensation of a public employee. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.

ITEM 2024 – 175 ADJOURNMENT

Mr. McGuire made a motion to adjourn the meeting at 8:00 p.m. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Jeff Willoughby

MADISON TOWNSHIP BOARD OF TRUSTEES

SPECIAL MEETING

DECEMBER 30, 2024

The Madison Township Board of Trustees met this day in SPECIAL session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Present, Mrs. Lapensee – Present, Ms. Windle – Present.

PUBLIC COMMENTS:

None.

NEW BUSINESS:

ITEM 2024 – 176– RESOLUTION TO APPROVE THE PURCHASE OF CARDIAC HEART MONITORS FOR THE FIRE AND EMS DEPARTMENT AT A TOTAL COST OF \$54,112.35.

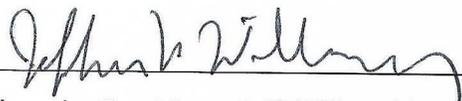
Mr. McGuire made a motion to approve the purchase of cardiac heart monitors for the Fire and EMS Department at a total cost of \$54,112.35. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.

ITEM 2024 – 177– ADJOURNMENT

Mr. McGuire made a motion to adjourn the meeting at 6:34 p.m. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Jeff Willoughby