

MADISON TOWNSHIP BOARD OF TRUSTEES

SPECIAL MEETING

APRIL 16, 2025

The Madison Township Board of Trustees met on this day in SPECIAL session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 5:00 p.m. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Present, Mrs. Lapensee – Present, Mrs. Windle – Present.

PUBLIC COMMENTS:

None.

NEW BUSINESS:

Work session Fire Station – Mr. Jason Funderburg with WDC was in attendance to discuss the proposed design for the new fire station. The following items were discussed:

1. Grant Funds – there are limitations on the grant timing. All construction must be completed by 6/30/2026.
2. Soil Borings – Mr. Funderberg stated that he sent a soil boring proposal to 7 different companies and received proposals for borings and testing. He stated that they recommend UES in the amount of \$7,800.00 for boring and testing per trip for 10 hours \$775.00. Mr. McGuire asked what is involved in the soil boring process? Mr. Funderberg stated that the company will take soil samples and design a sanitary system based on the conclusions of the test. He stated that this will give us the number of bathrooms we will be allowed to design for.
3. Civil Engineering Work – Mr. Funderberg stated that he sent proposals for civil engineering work and sanitary design to 3 companies and received 2 proposals back. He stated that the time for the work will be 45 days for the topo work, 1.5 to 2 months on the sanitary design, and 60 to 70 days for the site design. He recommended Choice One Engineering in the amount of \$3,800.00 for the survey, \$19,100.00 for the site engineering and \$5,900.00 for sanitary design. He asked that the township enter into their own agreements for these two companies.
4. Location of the fire station – Mr. Funderberg asked where the fire station will be located? Mr. McGuire stated that they would like to see it be located in front of the administration building with the bays being located closest to the street facing the church with secondary entrance to the rear of the building that will have access to the park driveway (enter from park, drive thru to the main entrance to the township driveway to exit the site). Chief Hall stated that he would like the offices and sleeping quarters to be located closest to the township building. He stated that he would like to see concrete aprons in each direction 50' and the parking for the building will join the township lot.

5. Zoning/location of the septic system – Mrs. Lapensee asked if the frontage of the township property meets the necessary frontage/lot requirements of the zoning code to support the location of the fire station and if there is enough room for a building and a septic system. She stated that the property is zoned R-1, and 200 feet of frontage is required and that public buildings are a conditional use in the R-1 district which means that we will need a conditional use permit prior to obtaining a permit. She stated that we may want to designate a backup location in case that first choice does not work out.
6. Design of the building – Discussion continued between the architect and members of the fire department on what types of rooms that they want in the building and where they would be located.
7. Next meeting – The next special meeting will be scheduled for May 21, 2025, at 5:00 p.m.

ITEM 2025 – 56 – MOTION TO APPROVE THE AGREEMENT WITH UES IN THE AMOUNT OF \$7,800.00 TO CONDUCT SOIL BORINGS AND \$775.00 PER TRIP TO CONDUCT SOIL TESTING

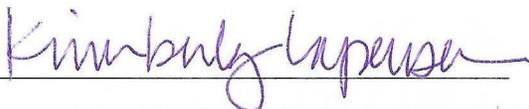
Mr. Willoughby made a motion to approve the agreement with UES in the amount of \$7,800.00 to conduct soil borings and \$775.00 per trip to conduct soil testing. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.

ITEM 2025 – 57 – MOTION TO APPROVE THE AGREEMENT WITH CHOICE ONE ENGINEERING IN THE AMOUNT OF \$28,800.00 TO CONDUCT THE NECESSARY CIVIL ENGINEERING WORK FOR THE NEW FIRE STATION INCLUDING SANITARY, TOPO AND SITE DESIGN

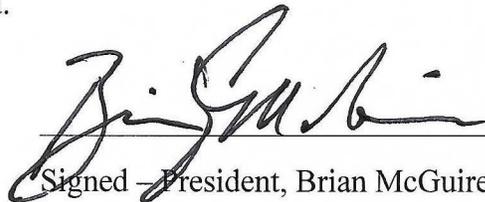
Mr. Willoughby made a motion to approve the agreement with Choice One Engineering in the amount of \$28,800.00 to conduct the necessary civil engineering work for the new fire station including sanitary, topo and site design. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.

ITEM 2025 – 58 – ADJOURNMENT

Mr. Willoughby made a motion to adjourn the meeting at 6:25 p.m. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Brian McGuire